

**Minutes of The Antrobus Parish Council Meeting  
on Monday 20 Apr 2020 at 7:30pm at Antrobus Village Hall**

Present

Mr S Barker (Chairman)

Mr C Wright

Mrs C Bunn

Mr S Palmer (Clerk)

Mr S Batey

Mrs C Bailey

Cllr L Gibbon (Ward)

Mr A Dunkley

Mr P Harrison

**Open forum.** No villagers joined online. There was 1 failed attempt.  
**The meeting started at 7:21pm**

The Chairman noted the new experience of the first ever Parish Council meeting held as an online videoconference.

- 1. The legal basis for meetings in April and May** – Thanks to a regulation issued by the government, ‘remote’ online meetings are legal – the meeting is open to the public and voting can take place. The Annual Meeting & Audit will continue as normal although it is legal for them to be delayed if necessary. The Annual Parish meeting however is deferred until May 2021.
- 2. Apologies for unavoidable absence** were received from Mrs H Metcalfe, P Marshall (Ward), N Wright (Ward).
- 3. Members’ Declarations of Interest** were received from S Barker (item 12).
- 4. Minutes of the Parish Council meeting** held on 16 Mar 2020 - **(20/15) RESOLVED** to accept the minutes as a correct record of the meeting.
- 5. Matters Arising**  
The village response to the Covid crisis – even though it occurred organically, yet it has been outstanding, well organised and has had no problems. People have been great neighbours to each other and there are 45 volunteers.

Highways Repairs – the Programme schedule has been postponed, delaying the finishing of the Pavement. Drainage was looked at last week. Faults can be reported but only emergencies will be fixed. Ringway is the contractor and 85% of council staff are working.

Traffic – The Home Zone extension option awaits review when funding is available. The costs and features of Speed Indicator devices have been looked at but the former holds up decisions.

Neighbourhood Area designation – The Village Hall Trustees have been asked to approve the proposal. If so, Cheshire West will be approached and a public consultation will be held when possible.

Heritage books - **(20/16) RESOLVED** to mount them on the website. They have been redacted to remove the names of current residents from homes and farms listed unless permission has been given.

Livewell (NHS/Cheshire) website registration – Cheshire West staff now have details of key volunteer contacts so they can tell them of any Parish needs that come in via the website.

Airport Airspace review – deferred.

Dutch Dambuster memorial – postponed.

Members budget 20/21 – will be applied for

Bus services – have been limited. Details are on Cheshire West and Warrington council websites

## 6. Planning

6.1. Comments were made on Planning applications (appendix 3).

6.2. Enforcement – After a Policy Review, a trial of greater powers for town/parish councils has started. Lynn will check there is no obligation for Parish Councils to use them.

## 7. Highways

7.1. Rights of Way during lockdown – usage has generally increased. Any problems are a Highways issue. The legal guidance is on the PC website. There is some evidence people have reacted well and diverted when appropriate.

7.2. Fly tipping Old Mill Lane - reported

7.3. The new reporting faults app – Lynn to confirm if it has been launched as the clerk has not received any information.

## 8. Open Forum – no issues.

## 9. Ward Councillors – Cllr Lynn Gibbon (Ward) reported the Government shield programme has funded 8,000 PPE / sanitiser kit being delivered plus 600 food packages. 191 went to the Ward. There are concerns about Domestic Violence on the increase. A £71M fund to help 6,000 SME's has opened and £46M has been spent. Questions are being asked about the closure of both green waste collection and refuge sites. Income for employees between jobs or not furloughed are a problem. Planning approval needs to speed up to allow for regeneration after the crisis.

## 10. Playground

- 10.1. Inspection records – New ones now online. Older ones will be passed to the clerk.
- 10.2. RoSPA Inspection – **(20/17) RESOLVED** to take the Junior Swing out of service and assess timber repairs. Basket swing height to be adjusted and secondary support device added.
- 10.3. Repairs – **(20/18) RESOLVED** to replace Multiplay side panels and paint.
- 10.4. Moss treatment – **(20/19) RESOLVED** to spray and brush
- 10.5. Playground bin emptying – available as a one-off service.

#### 11. Accounts, Finance & Legal

- 11.1. The accounts in Appendix 1 were noted
- 11.2. **(20/20) RESOLVED** to approve the payments list Appendix 2.
- 11.3. Clerks pay rate increment – **(20/21) RESOLVED** to approve a pay scale increment to SCP15 and adjust the standing order.
- 11.4. **(20/22) RESOLVED** to approve a Fixed Assets register
- 11.5. **(20/23) RESOLVED** to approve the risk assessment
- 11.6. **(20/24) RESOLVED** to approve the internal control procedures

#### 12. Hand sanitisers - **(20/25) RESOLVED** to order 312 250ml sanitisers (one for every household) at a cost of £1,170 and make an application to the Covid Emergency Fund. Contributions from village organisations are awaited.

#### 13. Consultations

- Dementia friendly services – to be responded to.
- HCLG devolution inquiry - to be responded to.
- NALC survey on financial impact – responded to by the clerk

#### 14. Representatives & Working Groups – Nothing to report

#### 15. Notable Correspondence

Bus services for key workers. Community Transport (Dial-a-ride). Library Services. Key worker accommodation. Covid Emergency Fund and Member Budgets. Covid & Grantsonline. Numerous CWAC Covid support letters incl Covid Volunteer guidelines. TextLocal – offer for text based services. PCC letter 3 Apr. Info on Jn19 of M6 upgrade. Theft of oil from oil tank. Primary School admissions guidance Cheshire West.

#### The Meeting ended at 10:07pm

The next meeting of the Parish Council will be **held on Monday xxx 2020 at 7.30 pm** via 'ZOOM' online meeting. Open Forum **at 7:15 pm.**

#### Appendix 1 Accounts for previous month

Current a/c 31Mar	£ 7,793.81	Reserve a/c 5 Mar:	£ 24,486.23	Income:
Cash book:	£ 5,439.19	Reconciliation:	5 cheque(s)	nil

Note: income received £1,126 CIL 1 April; £11,577 Precept 8 April. Balance £18,142

#### Appendix 2 Payments

Clerk – expenses	£ 15.28	1184	LGA 1972 s 111
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## ANTROBUS PC MINUTES 20 APR 2020

Antrobus Village Hall – room hire 2 months	£ 70.00	1186	LGA 1972 s 111
Play Safety Ltd – RoSPA Inspection	£ 86.40	1185	LGA 1972 s 111

### Appendix 3 Recent planning applications.

[Key: PC Parish Council; PWG Planning Working Group, CW&C Cheshire West]

#### **FOR PC CONSULTEE comment, or noting:**

20/00986/LDC Oak Lodge Barbers Lane CW9 6JT - Single storey side extensions and two storey rear – PC 20/4 No comment.

20/01173/S73 - Nook House Farm Nook Lane CW9 6LA - Removal of Condition 3 (Annexe Accommodation) of 18/02188/FUL – PC 20/4 The Parish Council objects. A planning condition should remain in place until the reasons for it being in place are addressed and overcome. In this case the reasons were that there is not enough outdoor space and residential amenity for the annexe to become a separate planning unit. These points have not been addressed in this application. Furthermore, if it is the intention to create 2 new planning units by removing a condition on an existing consent then there should be a new planning application not an application to remove a planning condition.

#### **RECEIVED CWAC DECISION SINCE LAST MEETING:**

19/02239/FUL School House School Lane CW9 6LB - First floor rear extension – PC 15/7 No objection – CWAC 23/3 Approval

19/04476/LBC Park Moss Farm Arley Road - Conversion of existing barn into a dwelling – PC 20/1/20 No objection – CWAC 7/4/20 Approval