

**Minutes of The Antrobus Parish Council Meeting  
on Monday 16 Mar 2020 at 7:30pm at Antrobus Village hall**

Present

Mr S Barker (Chairman)

Mr S Batey

Mr A Dunkley

Mrs H Metcalfe

Mr C Wright

Mr P Harrison

Mr S Palmer (Clerk)

**Open forum.** 5 villagers attended to discuss the village response to the Covid 19 crisis. Helen Metcalfe, as an A&E Advanced Clinician, was able to give us a view of what is happening in the NHS and started the discussion on how we might assist the elderly or vulnerable in our local community. A list of 7 core volunteers was started to be drawn up. Villagers in isolation can contact any of them to ask for help with non-medical needs. They will be backed up by a longer list of 40 volunteers using whatsapp. Every house in the village will be contacted through a circular.

**The meeting started at 8:20pm** after the open forum

1. **Apologies** for unavoidable absence were received from C Bunn, C Bailey and Ward Cllrs N Wrigh, L Gibbon, P Marshall.
2. **Members' Declarations of Interest** - none
3. **Minutes** of the Parish Council meeting held on 17 Feb 2020 - **(20/10) RESOLVED** to accept the minutes as a correct record of the meeting.
4. **Matters Arising**
  - = Home Zone – Positive contact has been made with Dave Reeves of Highways but he advises us to return in the next financial year.
  - = Pavement – expected repairs not occurred. Will chase.
  - = War Memorial - Northwest Murals will probably start on Tues 14th April. Work to be funded by the Parish Council.
  - = Reedgate Lane – previously reported flooding due to damage to drains. The road is now closed but repair work is in progress.
  - = Highways fault reporting - A new app is to replace the existing Smyle app. The official date is awaited imminently.
5. **Planning**
  - 5.1. Planning applications were commented on as per appendix 3.
  - 5.2. Enforcement – no updates.
6. **Highways**
  - 6.1. Drainage – the additional Knutsford Road gulleys have certainly helped in recent rains but a blockage still exists in the network. Further work is promised by Highways.

- 6.2. Drainage - Climate Change proposal. To enhance the capacity for Antrobus to manage a full flood, a letter to Highways will propose a further drain emptying into the ditch going to Arley.
- 6.3. Arley Road - surface is breaking up. To be reported.
- 6.4. New Highways concerns – Reedgate Lane (Far North) – a drain is surcharging caused by a blocked ditch. Will be reported.
7. **Open Forum** – no further actions.
8. **Covid 19** - Parish Council meetings will continue, with suitable precautions, subject to latest gov/ChALC advice.  
**(20/11) RESOLVED** to temporarily extend the authority vested in the Proper Officer to cover all necessary and urgent decisions only where the Chairman and Vice-chairman agree in writing and the Parish Council can't physically meet to conduct business because of government advice.
9. **Ward Councillors** – Due to health crisis none could attend.
10. **Playground** - Repairs & insurance – A contractor will be asked to mow the grass through the summer.
11. **Accounts, Finance & Legal**
  - 11.1. The accounts in Appendix 1 were noted.
  - 11.2. **(20/12) RESOLVED** to make the payments in Appendix 2.
  - 11.3. **(20/13) RESOLVED** to approve a Fixed Assets register
  - 11.4. Income from 15% of the Community Infrastructure Levy charged on a house in Nook Lane – expected April and Oct.
  - 11.5. The clerk will submit a members budget application after review by the Finance Working group.
12. **Grants** – **(20/14) RESOLVED** to make a grant of £1,000 to the school towards the refurbishments at the front of school.
13. **Airport** – A councillor will attend meetings in April to agree aircraft route design options.
14. **Website** – The Accessibility Statement is complete. We will seek permissions to publish the heritage books by trialling the redacting of personal information of living persons.
15. **Dutch memorial for Dambuster** – One or more representatives will be sent (at no cost to public funds). The organisers will be written to.
16. **Representatives & Working Groups** – Nothing to report.
17. **Notable Correspondence**  
Recycling centre changes. PCC: Anti-Bullying Commission Phase One report launch. Job Fair flyer.

### **The Meeting ended at 9:15pm**

The next meeting of the Parish Council will be **held on Monday 20 Apr 2020 at 7.30 pm** at Antrobus Village Hall. Open Forum **at 7:15 pm**.

Appendix 1 Accounts

ANTROBUS PC MINUTES 16 MAR 2020

|                    |            |                    |             |         |
|--------------------|------------|--------------------|-------------|---------|
| Current a/c 5 Mar: | £ 7,446.27 | Reserve a/c 5 Mar: | £ 24,486.23 | Income: |
| Cash book:         | £ 7,446.27 | Reconciliation:    | 0 cheque(s) | 12.21   |

Appendix 2 Payments

|   |                           |      |                |
|---|---------------------------|------|----------------|
| Clerk – expenses                                  | £ 31.08                   | 1176 | LGA 1972 s 111 |
| Vision ICT Ltd – Writing Accessibility statement  | £ 54.00                   | n/a  | LGA 1972 s 111 |
| Vision ICT Ltd – Website hosting and support      | £ 210.00<br>total £264.00 | 1177 | LGA 1972 s 111 |
| HMRC – quarterly tax                              | £ 175.00                  | 1178 | LGA 1972 s 111 |
| Changing lives together – PAYE administration     | £ 168.00                  | 1179 | LGA 1972 s 111 |
| Antrobus St Marks Church – fabric donation        | £ 40.00                   | 1180 | LGA 1972 s 111 |
| Cheshire Association of Local Councils – training | £ 65.00                   | 1181 | LGA 1972 s 111 |
| Robin Yeoman – noticeboard maintenance            | £ 25.00                   | 1182 | LGA 1972 s 111 |

Appendix 3 Recent planning applications.

[Key: PC Parish Council; PWG Planning Working Group, CW&C Cheshire West]

**FOR PC CONSULTEE comment, or noting:**

20/00682/FUL & 20/00683/LBC Park Moss Farm Arley Road CW9 6NS - 3 storey extension and single storey annexe to the rear, new gravel driveway to the rear of the property utilising an existing access from Arley road. Internal and external alterations PC 16/3 No objection.

**RECEIVED CWAC DECISION SINCE LAST MEETING:**

19/04233/FUL Outbuilding At Crowley Grange Caldwells Gate Lane CW9 6NX - Change the use of building from agricultural to industrial (B2) use for coffee roaster (by 10 Jan) - PWG 19/12: No objection – CWAC: 3/3/20 Withdrawn.

19/03103/PDO Orchard Court Knutsford Road CW9 6JW - Change of Use from Office use (Class B1(a)) to a 3-Bed Dwellinghouse (Class C3) – PC 16/9 No objection – CWC 5/3 Prior approval not required

**AWAIT CWAC DECISION:**

19/04476/LBC Park Moss Farm Arley Road - Conversion of existing barn into a dwelling – PC 20/1/20 No objection.

19/01202/FUL Land Adjacent To Foxley Brow Farm School Lane - Proposed agricultural and residential access including new gate. - PC 21/10 The Parish Council object ...

19/02239/FUL School House School Lane CW9 6LB - First floor rear extension – PC 15/7 No objection.