

**Minutes of The Annual Antrobus Parish Council Meeting
on Monday 20 May 2019 at Antrobus Village Hall**

Present

| | | |
|-------------------------------|----------------------------|--------------|
| Mr S Barker (Chairman) | Mr C Wright | Mr A Dunkley |
| Mrs H Metcalfe (to item 15.6) | Miss J Graty (from item 2) | |
| Mr S Palmer (Clerk) | Mrs C Bunn | Mrs C Bailey |

Annual Parish Meeting - No villagers attended. The Chairman's report and the year end accounting statements were read out.

The meeting started at 7:27pm

1. Election of Chairman

1.1. **(19/18) RESOLVED** to elect a Chairman

1.2. The Chairman's Declaration of Acceptance of Office was received.

2. Declarations of Acceptance of Office – members declarations were received.

3. Election of Vice-Chairman

3.1. **(19/19) RESOLVED** to elect a Vice-Chairman

3.2. The Vice-Chairman's Declaration of Acceptance of Office was to be received during the week.

4. Apologies for unavoidable absence – S Batey

5. Members' Declarations of Interest - none

6. (19/20) RESOLVED to elect the following groups and representatives

Working Groups:

Finance (S Batey, S Barker, P Harrison, Clerk)

Media & Communications (H Metcalfe, P Harrison, C Bunn, Clerk)

Planning (J Graty, S Barker, C Bailey, Clerk)

Land Drainage (C Wright, H Metcalfe, villager, Clerk)

Traffic (C Bunn, P Harrison, J Graty, villager)

Representatives for organisations:

Village Hall (S Batey)

Burley men (C Wright, C Bunn)

Playground Inspections (C Bunn, C Wright, H Metcalfe)

Police / Homewatch (P Harrison)

Assoc. of Local Councils (S Barker)

Community Pride (J Graty, C Ashall villager)

Defibrillator checking (H Metcalfe)

The meeting continued with the monthly meeting business:

7. Minutes of the meeting held on 15 Apr 2019 - (19/21) RESOLVED to accept the minutes as a correct record of the meeting.

8. Matters Arising

- Eddie Stobbarts, Barleycastle Lane, WBC application 2019/34739 – a report was received of a meeting with 5 local Parish Councils where signage proposals were agreed. There is concern about the impact of increased HGV movements in Antrobus and this needs to be mitigated against. It is clear neither Cheshire West or East have been approached. A letter will be urgently written to the secretary of state cc the Borough Councils and our Ward councillors.
- Hunt – a letter was forwarded.
- Tree overhang over noticeboard – to be clipped.
- Flooding Hall Lane – action was taken by Highways.
- Best Kept Village competition – an application has been made and a ‘Village Spruce Up’ event has been set for 10/11 June.
- Knutsford Rd pavement - CWAC Footway surface treatment
- Operation London Bridge – ongoing.
- War memorial – approval for the gilding is ongoing.

9. Planning

- 9.1. **(19/22) RESOLVED** to make Planning comments as appendix 3
- 9.2. Enforcement – an update on AppleJacks enforcement notice will be requested.

10. Highways

- 10.1. Exposed cable and flytipping Reed Lane – to be reported.
- 10.2. Deteriorated road surface Reed Lane – has been treated.
- 10.3. Promised repair of poor quality road surface at Gibb Hill – to be chased
- 10.4. Leaning fingerpost Arley Road - has been reported
- 10.5. Multiple processes for reporting Highway faults – to write to the Chief Executive.
- 10.6. Parking on School Lane – driver to be approached
- 10.7. Dog fouling – to be discouraged
- 10.8. Road signs – obscuring hedge growth to be clipped.

11. Home Zone speed limits – (19/23) RESOLVED to write to CW&C to propose a merging of the existing 20 mph zones with part of Knutsford Road to form a ‘Home Zone’, potentially part funded by the Parish Council.

12. Annual Parish Meeting - no issues raised

13. Ward Councillors – deferred to the next meeting. Thanks were expressed to Don Hammond who has stood down.

14. Playground

- 14.1. Inspection, repairs & insurance – moss has been dealt with. MUGA and benches need painting – to get quotes.
- 14.2. Age limits for use of basket swing – feedback from the insurance company was received. No further action.

15. Accounts & Finance

- 15.1. The accounts in Appendix 1 were noted.
- 15.2. Moving funds to the reserve bank account – no action.
- 15.3. **(19/24) RESOLVED** to approve the payments list Appendix 2
- 15.4. **(19/25) RESOLVED** to approve the Annual Governance and Accountability Return Part 2 (AGAR) certificate of exemption that avoids the requirement for a limited assurance review by the new External Auditor PKF Littlejohn LLP.
- 15.5. **(19/26) RESOLVED** to approve the AGAR Annual Governance statement for the year ended 31 March 2018 prior to internal audit.
- 15.6. **(19/27) RESOLVED** to approve the Accounting Statements for the year ended 31 March 2018 prior to internal audit.
- 15.7. **(19/28) RESOLVED** to approve the Standing Orders with no changes.
- 15.8. **(19/29) RESOLVED** to approve the Financial Regulations with no changes.

16. Insurance renewal - (19/30) RESOLVED to renew a 1 year insurance from 1 June 2019 with Came & Company.

17. Representatives & Working Groups - To receive reports from Rural Broadband – in progress

18. Notable Correspondence

CW&C West Cheshire Walking Festival, Central Cheshire Integrated Care Partnership Showcase Event April. CWAC Guide for primary school admissions. CW&C Children and Families Service rated by Ofsted as 'good'.

The Meeting ended at 9:30pm

The next meeting of the Parish Council will be **held on Monday 17 June 2018 at 7.30 pm** at Antrobus Village Hall. Open Forum **at 7:15 pm**.

Appendix 1 Accounts 3 May 2019

| | | | |
|-------------------------|-------------|-----------------|-------------|
| Current account (3 May) | £ 13,909.09 | Reserve 29 Mar | £ 24,441.19 |
| Cash book | £ 13,434.69 | Reconciliation: | 6 cheques |

Income: 11,350 Precept received 9 Apr

Appendix 2 Payments

| | | | |
|---------------------------------------|----------|------|---------------|
| Clerk – expenses & salary increment | £ 46.06 | 1149 | LGA 1972 s111 |
| Northwich Town Council – Swing repair | £ 176.40 | 1150 | LGA 1972 s111 |

| | | | |
|-----------------------------------|---------|------|---------------|
| Playsafety Ltd - RoSPA inspection | £ 86.40 | 1151 | LGA 1972 s111 |
|-----------------------------------|---------|------|---------------|

Appendix 3 Recent planning decisions by CW&C

[Key: PC Parish Council; PWG Planning Working Group, CW&C Cheshire West]

PC CONSULTEE comment:

19/01202/FUL - Land Adjacent To Foxley Brow Farm School Lane - Entrance to field from School Lane to be moved a few feet.

PC: 28/5 Antrobus Parish Council comments are:

1. Certificate of ownership not completed.
2. Ownership of adjacent land to the application site not shown in blue as to whether the same as the application site.
3. Is the existing gateway and hedge to be reinstated to complete the boundary once the new gate is provided? This is relevant to how many vehicle access points there is to be on School Lane.
4. Can a reason for the move be provided.

12/6 Subsequent to a previous consultation submission, Antrobus Parish Council wish to submit the additional comment:

The application, because it is incomplete in its particulars, should not be granted consent in its present form.

There is no design and access statement accompanying the application so it is not possible to interpret the application red box in its present form. One interpretation of the red box is the application seeks to create a very small 'planning unit' with a new access to a public highway. It is unclear if the application is for permission to carry out development or for agricultural field access. In principle Antrobus PC is against the creation of random, unspecified as to use and small planning units.

RECEIVED CWAC DECISION:

19/04765/FUL Silver Birch Knutsford Road CW9 6JW – CW&C approved 20/5.

19/03306/S73 Chestnut Farm Barbers Lane CW9 6JP - CWAC approved 17/4

19/02188/FUL - Nook House Farm - CWAC approved 30/4

AWAIT CWAC DECISION:

19/00761/FUL - Nook Cottage Nook Ln 19/00144/FUL Field Opposite Oak Lodge Barbers Ln

19/00125/FUL Frandley Brow House Well Ln 19/04546/FUL Land At Oak Lodge, Barbers Ln

19/04709/S73 Field Opposite Oak Lodge Barbers Ln