

**Minutes of The Antrobus Parish Council Meeting
on Monday 18 Jun 2018 at Antrobus Village Hall**

Present

Mr S Barker (Chairman)

Mr P Harrison

Mr C Wright

Cllr N Wright (Ward)

Mr S Batey

Miss J Graty

Mrs C Bailey

Mr S Palmer (Clerk)

Open forum. 7 villagers attended covering 3 topics:

- Broadband for 104 homes - Request for Parish Council to act as a Legal entity in a broadband installation contract with BT,
- Traffic speeds at A559 at Gibb Hill. Enforce or drop the speed limit. There are various local examples where the speed limit had been reduced for short lengths (such as Middlewich to Leighton Hospital).
- Barbers lane / Reed Lane junction is blind – action needed.

The meeting started at 7:31pm

1. **Apologies for unavoidable absence** – were received from C Bunn and H Metcalfe
2. **Members' Declarations of Interest** – P Harrison item 6.1
3. **Minutes of the Annual Parish Council meeting held on 21 May 2018 (18/31) RESOLVED** to accept the minutes as a correct record of the meeting.
4. **Matters Arising**
Bridgewater Hall Concert (tickets were to go to a school pupil) – Unfortunately the pianist fell ill so the concert was cancelled.
5. **Vacancy** – No applicants to date. Will be re-advertised
6. **Planning**
 - 6.1. Planning decisions and applications were responded to (appendix 3).
 - 6.2. Enforcement – A track is being built alongside a field near Applejacks and adjoining Arley New road. A section of hedge has been removed. Report to enforcement and highways.
7. **Highways**
 - 7.1. Knotweed on Bobs Lane is creeping near the road and about to cross over.
 - 7.2. A559 at Gibb Hill. Villager concerns about traffic speeds on a blind corner leading to danger for cars turning in/out of homes. To request a site visit with Highways and seek ways to enforce or reduce the speed limit.

7.3. Barbers lane / Reed Lane junction is blind. To write to Highways requesting permission to install mirror.

8. Playground

8.1. Inspection, repairs & insurance – no actions

8.2. **Supplemental Lease - (18/) RESOLVED** to approve the lease which is supplemental to the lease made 1 Apr 2005 and sign as required. Minor corrections to be made.

9. **Roadside planters** – Further investigation of all options including gateways will be undertaken and a report produced.

10. **Broadband** – The Parish Council has been requested to act as a Legal entity in a broadband installation contract with BT for homes linked to the Arley Exchange (01565). An update was received on the numbers and cost per home after grants (£700).

A report was received outlining the hurdles the Council would have to overcome before having the legal entitlement to act. The Localism Act 2011 has eligibility criteria and we do not have enough elected councillors. Our next election is May 2019. Secondly external advice on our ability to use this power once we are eligible has been sought and will need to be explored further.

BT will be asked for information on the cost, the contract liabilities, and the coverage outside the village.

11. Accounts & Finance

11.1. The accounts in Appendix 1 were noted.

11.2. **(18/32) RESOLVED** to approve the payments list Appendix 2.

11.3. **(18/33) RESOLVED** to add S Batey and remove P Pugh as bank signatories.

11.4. The internal auditors report was noted. **(18/34) RESOLVED** to approve an update to the internal controls. Changes to the reserves and other documents have been approved separately.

11.5. **(18/35) RESOLVED** to adjust the 18/19 budget to take into account underspend last year and create a general reserve of £1190.

11.6. **(18/36) RESOLVED** to inform various organisations in the village of the opportunity for them to apply for a small grant from the Ward Members budget.

12. Data Protection - GDPR

12.1. A report was received. **(18/37) RESOLVED** that:

- Councillors will check they protect their devices as per the IT Security policy
- Past councillors will be asked to delete Parish Council emails

- Investigate the practicality of using pendrive passwords
- Add a website disclaimer for Village News publications
- Check the data protection policy of the Village News editorial team

12.2. **(18/38) RESOLVED** to approve a Data Inventory, a General Privacy Notice, policies for: Personal Data Management and Audit, Data Protection, Subject Access Request, Data Retention, IT Security, and an email postscript.

13. Northwich Weaver square – no comment

14. Open Forum, Representatives, Committees & Working Groups

14.1. To discuss issues from the open forum – dealt with above.

14.2. To receive reports from Committee and Working Groups

Kitchen Garden constitution – a meeting was held with the committee and they will arrange their own insurance by the end of Aug.

14.3. To receive representative reports

Nothing to report

15. Notable Correspondence

Cheshire and Warrington Local Enterprise Partnership (CWLEP) – Transport

Future of Cheshire Archives

Details of Manchester Airport Parking Drop off arrangements received

The Meeting ended at 10:00pm

The next meeting of the Parish Council will be **held on Monday 16 July 2018 at 7.30 pm** at Antrobus Village Hall. Open Forum at 7:15 pm.

Appendix 1 Accounts ...

| | | | | |
|-----------------|-------------|-------------------|-------------|---------|
| Current account | £ 23,997.66 | Reserve a/c 5 Jun | £ 9,413.63 | Income: |
| Cash book | £ 23,647.66 | Reconciliation: | 2 cheque(s) | 0 |

Appendix 2 Payments

| | | | |
|--|----------|------|----------------|
| Clerk – expenses including GDPR overtime | £ 110.52 | 1105 | LGA 1972 s 111 |
| HMRC – quarterly tax | £ 222.80 | 1106 | LGA 1972 s 111 |
| Cheshire Association of Local Councils – Training (Chairmanship) | £ 75.00 | 1107 | LGA 1972 s 111 |
| JDH Business Services Ltd – Internal audit | £ 170.40 | 1108 | LGA 1972 s 111 |

Appendix 3 Recent planning decisions.

[Key: PC Parish Council; PWG Planning Working Group, CW&C Cheshire West]

FOR PC CONSULTEE:

18/02144/LBC Frandley Meeting House Sandiway Lane CW9 6LD - Renewal of pointing to exposed brick elevations with lime mortar. PC: 18/6 no objection

AWAIT OR RECEIVED CWAC DECISION:

18/01750/PDQ Existing Agricultural Barns At Rising Sap Rising Sap Sandy Lane CW9 6NU - Convert the existing brick clad, adjoined, barns into a residential dwelling – PC No objection

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18/01489/FUL Brow Farm Brow Lane CW9 6JP - Change of use of agricultural buildings to two dwellings, demolition of redundant buildings, closure of existing access and improvement of existing access – PC: 24/5 no objection.

18/01451/FUL Oakmere Northwich Road CW9 6HX - Single storey extension to rear – CWAC approved 6/6

18/01301/FUL Silver Birch Knutsford Road CW9 6JW - Two storey front extension and single storey side and rear extensions

18/00879/FUL Clifton Knutsford Road CW9 6NJ - Demolition of existing rear conservatory and erection of single storey front and rear extension– PC: no objection 19/3 – CW&C: approved 4/6

18/00539/PDQ Nook House Farm Nook Lane - Change of use of agricultural buildings to 3 residential properties. Class M to Class C3 – PC not a consultee – withdrawn 9/5

18/00498/FUL Whitley Reed Reedgate Lane CW9 6NT - Two storey rear extension– PC: no objection 19/3

17/04729/FUL Park Moss Farm Arley Road CW9 6NS - Conversion of buildings to a wedding venue and single storey extensions to steel framed barn – PC objection 28/11/17. New planning application 12 Feb. - PC objection 19/3/18. New Appln 5 Apr – PC 20/4/18: The Parish Council confirms its objection to this application for all the reasons previously stated in its comments on 26 Feb and 10 Jan 2018. We observe that that this third application now involves changes to the listed barns other than the residential for which planning consent was granted. It involves use of the barns as a wedding ceremony venue. We think a separate application is required for the barns under the Planning (listed Building and Conservation) Act 1990 - this is separate to the Town and Country Planning Act 1990 (As amended) (TCPA). We ask this because consent cannot be granted for a listed building under the TCPA 1990 and an application should not be validated unless properly applied for. CWAC: 14/6 Withdrawn.

18/00109/LBC Gale Moss Arley Road CW9 6NS – Replacement windows to west gable – PC: no objection

17/02067/LDC ... | The White House Hollins Lane CW9 6NL – PC: no comment

17/01666/FUL Land At Knutsford Road - Erection of 15 Dwellings – (Amended plans). – PC objection 11/12/17. – CW&C: Approved 6 Feb Planning Cttee