

**Minutes of the The Annual Antrobus Parish Council Meeting  
on Monday 21 May 2018 at Antrobus Village Hall**

Present

Mr S Barker (Chairman)

Mr S Batey

Mrs C Bunn

Mrs H Metcalfe

Mr P Harrison

Mr C Wright

Mrs C Bailey

Cllr N Wright (Ward)

Mr S Palmer (Clerk)

**The meeting started at 7:25pm**

**1. Election of Chairman**

1.1. **(18/19) RESOLVED** to elect Mr S Barker as Chairman

1.2. The Chairman's Declaration of Acceptance of Office was received

**2. Apologies for unavoidable absence** were received from Cllr L Gibbon (Ward), Cllr D Hammond (Ward), J Graty.

**3. Members' Declarations of Interest** – none

Mr P Pugh has resigned and thanks were expressed for his 8 years for service. A notice for a vacancy will be placed in the village news.

**4. Election of Vice-Chairman**

4.1. **(18/20) RESOLVED** to elect Mr S Batey as Vice-Chairman

4.2. The Vice-Chairman's Declaration of Acceptance of Office was received.

**5. (18/21) RESOLVED** to elect the following groups and representatives:

**Working Groups:** (Existing members shown)

Finance (S Batey, S Barker, P Harrison, Clerk)

Media & Communications (H Metcalfe, P Harrison, C Bunn, Clerk)

Planning (J Graty, S Barker, C Bailey, Clerk)

Land Drainage (C Wright, H Metcalfe, villager, Clerk)

Traffic (C Bunn, P Harrison, J Graty, villager)

**Antrobus Community Kitchen Garden Committee**

(J Graty and co-opted Greener Antrobus members.

ACKG Accounts and minutes (J Graty)

**Representatives for organisations:**

Village Hall (S Batey)

Burlymen (C Wright, C Bunn)

Playground Officers (C Bunn, C Wright, H Metcalfe)

Playground inspections (C Bunn)

Police / Homewatch (P Harrison)

Assoc. of Local Councils (S Barker)

Community Pride (Villager)

Defibrillator checking (H Metcalfe)

**6. Minutes of the meeting held on 16 Apr 2018 - (18/22) RESOLVED** to accept the minutes as a correct record of the meeting.

**7. Matters Arising**

Rights of Way correspondence

**8. Planning**

8.1. **(18/23) RESOLVED** to consider planning decisions and applications up to the date of the meeting including appendix 3.

8.2. Enforcement – none

8.3. Response to Barrowden Parish Council (Leicestershire) who believe there should be a requirement that building control bodies ensure that development proceeds in general accordance with the approved plans and conditions – object.

**9. Highways**

9.1. Funding Old Orchard passageway clearance – it was cleared last week. Thanks were expressed.

9.2. Roadside planters – the project was reviewed. Maintenance will be looked into as well as alternative visual schemes such as an extended floral focus in the centre or roadside gateways. A request for suggestions will be put in the village news.

9.3. New Highways concerns – Pavement Knutsford rd to be reported again.

**10. Playground**

10.1. Inspection, repairs & insurance – an update was received. The inspection form will be made easier.

10.2. New lease – the document is expected to be received for signing in the next month.

**11. Accounts & Finance**

11.1. The accounts in Appendix 1 were noted.

11.2. **(18/24) RESOLVED** to move some funds to the reserve bank account

11.3. **(18/25) RESOLVED** to increment salary for the clerk to SCP 22 and adjust the bank standing order.

11.4. **(18/26) RESOLVED** to approve payments list Appendix 2 including overtime for the clerk.

11.5. **(18/27) RESOLVED** to approve the certificate of exemption that avoids the requirement for a limited assurance review by the new External Auditor PKF Littlejohn LLP

11.6. **(18/28) RESOLVED** to approve the Annual Governance and Accountability Return and Annual summary statements for the year ended 31 March 2018.

- 12. Insurance renewal - (18/29) RESOLVED** to renew annual insurance with Inspire (Axa) from 1 June 2018 without a 3 year agreement.
- 13. Antrobus Community Kitchen Garden** – future constitutional arrangements were reviewed. **(18/30) RESOLVED** to dissolve the ACKG Committee after a transitional period to allow the group to arrange its own insurance.
- 14. Data Protection** - A data map has been defined and the remaining documents will be drafted. P Harrison agreed to assist the clerk.
- 15. Bridgewater Hall tickets (June)** – Options will be investigated urgently.
- 16. Open Forum and reports**
- 16.1. Issues from the open forum - none
- 16.2. Reports from Kitchen Garden Committee and working groups - none
- 16.3. Reports: **Save Our Village Shop & Post Office** – A village meeting was held at the school. A steering group has been set up which will report back in a month on 4 options.
- Rural Broadband** – It involves a £194,000 contract for 111 properties on the 01565 exchange. The residential cost depends greatly on the number of businesses that sign up. The Parish Council have been asked to consider being the legal entity for the contract. The alternative for example is an industrial and provident society corporate body set up by residents. Some initial information has been provided. BT is to be asked for a meeting and for references of Parish Councils who have previously taken on a contract.

## 17. Notable Correspondence

- Rights of Way concerns. ChALC Transport event 12 June  
 Arley Walled Garden planning application Cheshire East 18/2213M  
 Smart energy support for vulnerable people  
 Scrap Warrington's preferred Development Option in local plan 2017

## The Meeting ended at 10:00pm

The next meeting of the Parish Council will be **held on Monday 18 Jun 2018 at 7.30 pm** at Antrobus Village Hall. Open Forum at 7:15 pm.

### Appendix 1 Accounts 3 May 2018

Current account (4 May)	£ 25,231.13	Reserve 5 Mar	£ 9,412.45
Cash book	£ 25,091.13	Reconciliation:	2 cheques

Income: 11,128 Precept received 6 Apr

### Appendix 2 Payments

Clerk – expenses, overtime and back pay from salary increment	£ 237.37	1100	LGA 1972 s 111
St Marks PCC – Grant for graveyard mowing	£ 200.00	1101	LGA 1972 s 137
Cheshire Association of Local Councils – Training £150	£ 150.00	1102	LGA 1972 s 111
Came & Company – insurance renewal	£ 592.66	1103	LGA 1972 s 111

B T Rushton – plants	£ 56.00	1104	LGA 1972 s 111
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## Appendix 3 Recent planning decisions by CW&amp;C

**FOR PC CONSULTEE:**

**18/01489/FUL Brow Farm Brow Lane CW9 6JP** - Change of use of agricultural buildings to two dwellings, demolition of redundant buildings, closure of existing access and improvement of existing access. – PC No objection

**Arley Walled Garden** - Cheshire East 18/2213M – PC No comment.

**18/01750/PDQ Existing Agricultural Barns At Rising Sap Rising Sap Sandy Lane CW9 6NU** - Convert the existing brick clad, adjoined, barns into a residential dwelling – PC No objection

**18/01451/FUL Oakmere Northwich Road CW9 6HX** - Single storey extension to rear – PC No objection

**RECENTLY RECEIVED CWAC DECISION:**

**18/00498/FUL Whitley Reed Reedgate Lane CW9 6NT** - Two storey rear extension– PC: no objection 19/3 – CWAC: Approved 23/4

**18/01363/AGR Morris Farm Knutsford Road CW9 6NH** - Steel framed agricultural storage building – CWAC: Prior Approval not required 18/4

**18/01113/FUL Building Adj To Lawn Crest Brow Lane** - Demolition of existing workshop and erection of a one dwelling (re-submission of 17/01573/FUL) – PC No Objection – CWAC: Approved 3/5

**AWAIT CWAC DECISION**

**18/01301/FUL Silver Birch Knutsford Road CW9 6JW** - Two storey front extension and single storey side and rear extensions – PC No Objection

**17/04729/FUL Park Moss Farm Arley Road CW9 6NS** - Conversion of buildings to a wedding venue and single storey extensions to steel framed barn – PC objection 28/11/17. New planning application 12 Feb. - PC objection 19/3/18 New Appln 5 Apr - PC PWG to review previous letters with regard to conservation and as a minimum reaffirm an objection.

**18/00879/FUL Clifton Knutsford Road CW9 6NJ** - Demolition of existing rear conservatory and erection of single storey front and rear extension– PC: no objection 19/3

**18/00539/PDQ Nook House Farm Nook Lane** - Change of use of agricultural buildings to 3 residential properties. Class M to Class C3 – PC no a consultee

**18/00109/LBC Gale Moss Arley Road CW9 6NS** – Replacement windows to west gable – PC: no objection

**17/02067/LDC ... | The White House Hollins Lane CW9 6NL** – PC: no comment

**17/01666/FUL Land At Knutsford Road - Erection of 15 Dwellings** – (Amended plans). – PC objection 11/12/17. – CW&C: Approved 6 Feb Planning Cttee