

**Minutes of The Antrobus Parish Council Meeting
on Monday 18 Mar 2024 at St Marks Church**

Present

Ms C Bailey (Chair)

Mr A Dunkley

Mr S Batey

Mrs C Bunn

Mr P Harrison

Mrs H Metcalfe

Mr S Palmer (Clerk)

The meeting started at 7:15pm

Open forum. 1 villager attended and 2 from Comberbach PC. The schedule for cutting grass verges was asked for. Sweepers have cleaned Knutsford Rd pavement. Comberbach PC said of Gibb Hill: repairs to poor pothole maintenance had been funded by the sub-contractor, 37 drains had been cleared but 3 remained blocked, a complete new road surface is planned but awaits fix of a water leak, the large dangerous pothole is being chased.

1. **Apologies for unavoidable absence** were received from S Rigby, C Wright, H Vanek, Cllr P Marshall (Ward), Cllr L Gibbon (Ward)
2. **Members' Declarations of Interest** - none
3. **Minutes of the meeting** held on 19 Feb 2024 - **(24/11) RESOLVED** to accept the minutes as a correct record of the meeting
4. **Matters Arising**
Freedom of information request - our letter has been accepted
Bus routes through Antrobus - no response to date
Gulley map - delivery mid April.
Gibb Hill repairs - see open forum
Operation Park - deferred

Ward meeting with CWAC CEO Delyth Curtis - Potholes take 10wd from reporting to inspection and fixing takes 1, 5 or 28 days. Gulley cleansing is 1/yr except for 2/yr at high flood risk areas. Written answers covered flytipping, parking, buses, Winnington Bridge, flooding, Barons Quay (if lettings complete, will be 90% by floor area), Library opening (late 2025), Planning and enforcement delays to be lessened by 6 new staff.

5. **Ward Councillors** – no report

6. **Planning**

- 6.1. **(24/12) RESOLVED** to make Planning comments appendix 3.
- 6.2. Enforcement – letter to be written and another matter chased
- 6.3. Risk of settlement boundary changes (Comberbach PC) - background information to be brought to next meeting

7. Highways

- 7.1. Gibb Hill bus stop - reported as dangerous, being investigated.
- 7.2. Arley Rd - Riding incident reported to PCSO
- 7.3. Potholes on Goosebrook Lane - road closure due 21 March
- 7.4. Pavement damage on Knutsford Rd - has been reported

8. Open Forum - **(24/13) RESOLVED** to endorse the proposal of the CWAC Engineer to resurface Gibb Hill.

9. Playground & Defibrillator

- 9.1. Weekly Inspections – up to date and no issues
- 9.2. Replacement of slide - 2 quotes received. Chasing inspectors advice. Defer to April

10. Grants Policy – **(24/14) RESOLVED** to approve clerks changes.

11. Village Clean up - **(24/15) RESOLVED** to set date as 27/28th April.

12. Village shop & tearoom planning - An earlier letter from CWAC has been replied to with questions and CWAC have replied. The next step is submission of a Community Right to Build order.

13. Consultations – CWAC Local Plan Evidence Base Consultation. SP Energy Networks Stakeholder Priorities Survey.

14. Accounts, Finance & Legal

- 14.1. The accounts in Appendix 1 were noted.
- 14.2. **(24/16) RESOLVED** to approve the payments list Appendix 2
- 14.3. Member Budgets 24-25 - Noted that it re-opens 8 May.
- 14.4. Fixed Assets for end of year - **(24/17) RESOLVED** to approve.
- 14.5. **(24/18) RESOLVED** to instruct the clerk to circulate any correspondence received un-redacted. It is the responsibility of the councillors to keep the identity of the authors confidential.
- 14.6. Auditors have 5% sampled the PC for intermediate review.

15. Councillor changes

- 15.1. Vacancies – The resignation of H Vanek has been received. A notice for 2 vacancies will be posted. The PC have to date 2 candidates and will vote on co-opting new councillors in April.
- 15.2. Election of vice chair - Mr A Dunkley has resigned as vice-chair. **(24/19) RESOLVED** to appoint Mr S Batey as vice-chair.

16. Representatives & Working Groups - H Vanek has kindly agreed to continue managing the wildflowers on the verges.

17. Notable Correspondence.

Ward Cllrs: Police Notes Feb/Mar 2024. Peak cluster carbon storage (cement industry). Connected Communities Event 1st May 2024. Local Plan Evidence Base Consultation 2024. NW Net Zero Hub Community Energy opportunities.

The Meeting ended at 8:51pm

ANTROBUS PC MEETING MINUTES 18 MAR 2024

The next meeting of the Parish Council will be **held on Monday 15 Apr 2024 at 7.15 pm** at Antrobus St Marks Church, starting with an Open Forum.

Appendix 1 Accounts for previous month

Current a/c 5 Mar:	£ 8,339.32	Reserve a/cs	Liquidity 35day: £ 23,020.16 (1 Mar) Easy access: £ 1,904.54 (5 Mar)
Cashbook:	£ 8,319.18	Income:	Monthly Interest

Note: £32 refunded from payee and £62.72 from clerk. Feb Expenses approved but not paid.

Appendix 2 Payments

<u>Pre-approved:</u> Change of Clerk standing order to accommodate change of tax code	£ 312.00 monthly	LGA 1972 s 111
<u>Pre-approved:</u> HMRC - payments and charges (2 x £1.49) to repeat with different references until HMRC a/c successfully allocates them against overdue months in previous quarters. (If a payment unsuccessful, funds will get allocated against other quarters.)	£ < £12	LGA 1972 s 111
<u>Pre-approved:</u> HMRC - quarterly tax 1Q24. Total 784.29 but 4.47 pre-paid.	£ 779.82	LGA 1972 s 111
Clerk – The previous month expenses payment is cancelled. 'Expenses' requires adjustments to net pay due to tax code changes. The actual net pay for the whole year has been reviewed. This has given an accurate final expenses / pay adjustment.	£ 30.23 refund by Clerk	LGA 1972 s 111
Vision ICT - website hosting and support	£ 225.76	LGA 1972 s 111
Antrobus St Marks - use of hall Nov - Mar (in arrears)	£ 240.00	LGA 1972 s 111

Appendix 3 Planning applications.

[PC Parish Council; PWG Planning Working Group, CW&C Cheshire West]

FOR PC CONSULTEE comment, or noting:

24/00283/FUL and LBC Paynes Farm Reed Lane Antrobus Northwich CW9 6JL - Demolition of existing porch, lean-to kitchen and WCs, erection of porch and Proposal: single storey side extension, replacement windows, associated landscaping including new stone drive and stone patio and borders - PC 18/3/24: No objection

CWAC DECISIONS MADE (SINCE LAST MEETING):

23/02522/FUL Chestnut Cottage Barbers Lane CW9 6JP - Single storey side and rear extension with rooflights – PC 18/9: No objection - CWAC Feb 2024: Approved

23/01783/FUL Land At New Farm Arley Road - Construction of a timber stable building and muck midden together with established access track, hardstanding fencing (private use). 17/7/23 PC: The Parish Council object (see details) - CWAC Feb 2024: Approved

23/02575/FUL Sevenoaks Farm Northwich Road CW9 6JB - Creation of new farm access off the A559 Northwich Road to serve existing agricultural barns at Seven Oaks Farm – PC 18/9: No objection provided the existing access is closed off and the verge is reinstated. - CWAC 4/3/24 Approved

24/00491/NMA Crowley Lodge Lodge Lane CW9 6NR - Non material amendment to 21/04837/FUL (To replace existing tennis court with an outdoor swimming pool) - CWAC Mar'24 Approved