

**Minutes of The Antrobus Parish Council Meeting  
on Monday 15 Jan 2024 at St Marks Church**

Present

Ms C Bailey (Chair)  
Mrs C Bunn  
Mrs H Metcalfe  
Mr S Palmer (Clerk)

Mr A Dunkley      Mr S Batey  
Mr C Wright      Mr P Harrison  
Cllr L Gibbon (Ward)

**The meeting started at 7:15pm**

**Open forum.** Beat Officer Terry Boyle attended. The sergeant, Terry and the PCSO Diana Wiggins cover 9 of the 12 PCs in the Ward. He does a lot of drugs related work. He looks for patterns across incidents. There is a commitment for the Ward Police/PCSO to get to all PCs in a year (they are seeing 4 this week). There should be feedback if someone has reported an incident. By all means chase by email to get feedback on progress. Obstructions are Police matters but parking and flytipping is prosecuted by CWAC.

1. **Apologies for unavoidable absence** were received from Mrs H Vanek
2. **Members' Declarations of Interest** – Mrs H Metcalfe planning item
3. **Minutes of the meeting** held on 20 Nov 2023 - **(24/01) RESOLVED** to accept the minutes as a correct record of the meeting.
4. **Matters Arising**
  - Gibb Hill repairs – A formal complaint by Comberbach PC has been put on hold as new work has started.
  - Mud on pavement – the landowner will be contacted. Thanks to a villager who has singlehandedly pushed for CWAC to clean pavements.
  - Leaves clearance Working party – advertising has received a big response, so an event will be planned.
  - Flood engineer – The clerk will meet her at her office.
  - Grids and gulleys map - IT are being chased for a completion date for making the map publically accessible.
  - Pothole/fly-tipping spreadsheet - a link to a 1<sup>st</sup> draft has been provided. Villagers will be asked to adopt nearby lanes.
5. **Ward meeting with new CEO Delyth Curtis** – Councillors are invited to a Ward only meeting on Thur 29 Feb at Wincham Community Hall (6:30pm).
6. **Ward Councillors** – Cllr L Gibbon reported that she is pushing to extend garden waste bin collection to all year round and to charge

less than the current increase (by £10). Council tax is expected to increase by 5%. Schools in the Ward have received CWAC sponsored software to increase safety on the internet. Councillors want to know where they can support financially. Work continues to obtain funds from the release of HS/2. UU are doing work to provide support for vulnerable people. They are seeking to get funds to resurface A559 & Gibb Hill.

## **7. Planning**

- 7.1. Planning applications - **(24/02) RESOLVED** to make Planning comments as appendix 3.
- 7.2. Enforcement – The landowner of a potential change of use will be contacted and the issue referred to enforcement for clarification.

## **8. Highways**

- 8.1. Flooding at Well Lane - no action
- 8.2. Run off onto A559 near Frandley House - reported
- 8.3. Antrobus Splash - communications were discussed

## **9. Open Forum - no action**

## **10. Playground & Defibrillator**

- 10.1. Weekly Inspections – no issues
- 10.2. Improvements to slide - **(24/03) RESOLVED** to purchase a replacement slide for £3,300 net of VAT.

## **11. Community Right to Build Order (CRtBO) - The Village Hall and Community Shop have each considered the way forward after receiving a report from the PC in December. They have asked the PC to continue applying for the order. (24/04) RESOLVED to approve that the PC continues working with Stephen Barker to progress the submission of an order (option 2 of the report).**

## **12. Grants Policy – changes to the policy deferred to next meeting. (24/05) RESOLVED to approve Clive Pelope as a trustee in the Antrobus Community Trust for a further 4 years.**

## **13. Consultations – Fire budget & Police Budget responded to.**

## **14. Accounts, Finance & Legal**

- 14.1. The accounts in Appendix 1 were noted.
- 14.2. **(24/06) RESOLVED** to approve the payments list Appendix 2
- 14.3. A report on changing the reserve account to one with a higher interest was received. **(24/07) RESOLVED** to move savings to a 35 day notice account.

## **15. New councillor/chair – Arrangements for rotating the chair were discussed. A notice in the village will be placed in the Village News encouraging new councillors.**

## **16. Representatives & Working Groups - No action**

## ANTROBUS PC MEETING MINUTES 15 JAN 2024

### 17. Notable Correspondence.

Pageantmaster update concerning plans for D-Day 80 6 Jun 2024. Town and Parish Council Conference Wed 6 March 2024, Chester to hear from new Chief Executive, Delyth Curtis. Reply by 23 Feb. Cheshire Archives and Local Studies has recently been awarded funding from the National Lottery Heritage Fund to build two new history centres in Chester and Crewe. Online presentation about the nomination processes for Awards for Voluntary Service, Honours and RGP on 25th Jan.

### The Meeting ended at 9:07pm

The next meeting of the Parish Council will be **held on Monday 19 Feb 2024 at 7.15 pm** at Antrobus St Marks Church, starting with an Open Forum.

### Appendix 1 Accounts for previous month

|                    |            |             |                     |
|--------------------|------------|-------------|---------------------|
| Current a/c 5 Dec: | £ 9,833.69 | Reserve a/c | £ 24,823.83 (5 Dec) |
| Cashbook:          | £ 9,833.69 | Income:     | None                |

Note: £33.33 Employer NIC has been paid in November due to overtime  
£118.03 total interest from Sep-Nov in reserve account

### Appendix 2 Payments

|   |            |                |
|---|------------|----------------|
| Clerk – expenses incl. overtime   | £ 417.49   | LGA 1972 s 111 |
| HMRC – Quarterly tax (Oct-Dec) extra to the 350 approved at previous meeting. Total 455 | £ 105.00   | LGA 1972 s 111 |
| SLCC - Subscription   | £ 112.00   | LGA 1972 s 111 |
| ALCC - Subscription   | £ <= 50.00 | LGA 1972 s 111 |

### Appendix 3 Planning applications.

[PC Parish Council; PWG Planning Working Group, CW&C Cheshire West]

#### **FOR PC CONSULTEE comment, or noting:**

23/03895/FUL Land At Arley Road - Erection of agricultural building for the housing of livestock and associated agricultural produce, bedding and machinery - PC 15/01/24 No objection.

23/03826/FUL Foxley Brow House School Lane CW9 6LB - Change of use of barn to allow continued use for agricultural storage and occasional use as a wedding barn (retrospective), modification to existing access and associated works - PC 15/01/24 No objection.

23/03258/FUL The Old Vicarage Knutsford Road CW9 6JW - Proposal: Installation of a Ground Mounted Solar Array. – Awaiting confirmation that it has been 'called in' by Ward Councillors.

Case officer enquiry to the PC - 23/01783/FUL Land At New Farm Arley Road - Construction of a timber stable building - The PC is seeking information from neighbours in order to respond.

#### **CWAC DECISIONS MADE (SINCE LAST MEETING):**

23/03461/NMA Laurel Farm Reedgate Lane CW9 6NT - Non Material Amendment to 23/01548/FUL (Change the aviary materials from timber to steel). CWAC 13/12: Approved.

23/03582/HHE Rising Sap Sandy Lane CW9 6NU - Single storey rear extension. [HHE = GPD - Larger House Extensions] CWAC 18/12: Prior approval not required.

23/00749/FUL Point Levis Brow Lane CW9 6JY - Demolition of existing dwelling and erection of detached replacement dwelling – PC (20/3/23) No objection. CWAC 28/11: Withdrawn.

ANTROBUS PC MEETING MINUTES 15 JAN 2024

23/03137/PDQ Park View Caldwells Gate Lane CW9 6NX - Application for prior notification for part change of use of an existing traditional agricultural building to one dwelling house together with associated operational development. – 16/10 PC No objection. CWAC 29/11: Prior Approval required and approved.