

**Minutes of The Annual Antrobus Parish Council Meeting
on Monday 21 Jun 2021 at St Marks Church**

Present

Mr S Batey (Chairman)	Ms C Bailey	Mr A Dunkley
Mrs C Bunn	Mr C Wright	Mr P Harrison
Mrs H Vanek	Mr S Palmer (Clerk)	

Open forum. No villagers attended.

The meeting started at 7:26pm

1. Election of Chairman

(21/27) RESOLVED to elect Mr S Batey as Chairman and to receive the Chairman's Declaration of Acceptance of Office

2. Election of Vice-Chairman

(21/28) RESOLVED to elect Ms C Bailey as Vice-Chairman and to receive the Vice-Chairman's Declaration of Acceptance of Office

3. Apologies for unavoidable absence were received from Mrs H Metcalfe, Mr S Rigby and Cllr P Marshall (Ward).

4. Members' Declarations of Interest were received or arranged to be received from all members.

5. (21/29) RESOLVED to elect the following groups and representatives.

Working Groups: (existing shown)

Finance (S Batey, C Bailey, P Harrison, Clerk)

Media & Communications (H Metcalfe, P Harrison, C Bunn, Clerk)

Planning (S Batey, C Bailey, C Wright, Clerk)

Land Drainage (C Wright, H Metcalfe, villager, Clerk)

Traffic (C Bunn, P Harrison, villager)

Signage: (A Dunkley, C Bailey, H Metcalfe)

Community Resilience Plan (C Bailey, Andy Dunkley, Village Hall Committee member, a villager)

Representatives for organisations:

Village Hall (S Batey)

Burleymen (C Wright, C Bunn)

Playground Inspections (C Bunn, C Wright, H Metcalfe)

Police / Homewatch (P Harrison)

Assoc. of Local Councils (S Batey)

Defibrillator checking (H Metcalfe)

The meeting continues with the monthly meeting agenda:

6. **Minutes** of the meetings held on 19 Apr 2021 and 17 May 2020 - **(21/30) RESOLVED** to accept the minutes as correct records of each meeting.

7. **Matters Arising**

7.1. Insurance renewal – by item 11.2 of the April meeting, BHIB was chosen at a cost of £538 for one year. Other quotes were more.

7.2. Flood prevention – Sandbags are now moved to the Village Hall. Atkins contractors are still not offering a date for a site visit. To be chased. Atkins to be asked if a privately funded report is possible. Leak on Knutsford Road to be reported to UU.

7.3. Community Resilience Plan (including a Flood Action Plan) – a draft is to be brought to the next meeting and the CWAC adviser is to be invited.

7.4. HGV incidents – The haulier in a recent incident has been identified and will now be written to. Average number of incidents is 3/month (Jan – May no. incidents: 4,6,5,0,1).

7.5. Housing Needs Survey – no reply from the developer.

7.6. Youth Fund. **(21/31) RESOLVED** to expand the purpose of the fund to cover any uses supporting children and youth in the village. Efforts will be made to spend from the £550 fund over the next few years.

8. **Planning**

8.1. **(21/32) RESOLVED** to note PWG comments and make Planning comments on new applications (appendix 3).

8.2. Enforcement – A development in a field will be referred to establish if it has planning permission or is permitted development.

9. **Highways**

9.1. Silhouette Signs – The PC's proposals for 4 new signs were discouraged by Highways. A response will be sent.

9.2. Planting & Pots in village centre – **(21/33) RESOLVED** to ratify a previous order for £214 approved earlier due to its urgency.

9.3. Knotweed – Flash Lane part is dead, but 2 sections up Bobs lane are to be reported.

9.4. Damaged sign, Barbers lane – to be reported

9.5. New Highways concerns

a) Overgrown verges on junctions – as this is a safety issue it will be raised with Highways/Ward Councillors.

b) Village Tidy up (Sat 4 Sept) – to send ideas of jobs that need doing to the Chairman by the July meeting.

10. **Open Forum** – no attendees.

11. **Ward Councillor report** – none

12. Playground & Defibrillator

- 12.1. Weekly Inspection – the weekly inspections are up to date. A gift card will be organised for the student who helped out.
- 12.2. Defibrillator – at an incident last week it took 8 minutes for the ambulance service to find the code. This has been reported and will be followed up to ensure it is not repeated. Refresher training for villagers will be looked into.

13. Meeting arrangements – The July meeting will remain at St Marks.

14. Accounts, Finance & Legal

- 14.1. The accounts in Appendix 1 were noted.
- 14.2. **(21/34) RESOLVED** to approve the payments list Appendix 2
- 14.3. **(21/35) RESOLVED** to note the Internal Auditors report 2020-21 and ensure the Public Notice meets requirements and update the risk assessment for supplier fraud.
- 14.4. **(21/36) RESOLVED** to add a line in the risk assessment relating to supplier fraud.
- 14.5. Annual Governance and Accountability Return Part 2 (AGAR) for the year ended 31 March 2021. - **(21/37) RESOLVED** to:
 - a) approve the Certificate of exemption which avoids the requirement for a limited assurance review by the Ext Auditor, and
 - b) approve the Annual Governance statement and the Accounting Statements

15. British Legion Centenary soldier silhouette – **(21/38) RESOLVED** to purchase subject to highways approval, located by the flagpole.

16. Consultations – to respond to Cyberhood Watch – changed attitudes to security and Transport for the North (TfN) decarbonisation strategy.

17. Queens Green Canopy & Queens Platinum Jubilee Beacons – to pass information onto the Village Hall.

18. Birthday honours nomination – No action. Local recognition to be considered.

19. Representatives & Working Groups - To receive reports where appropriate: none.

20. Notable Correspondence.

CWAC urge all to take PCR test, Queens Green canopy scheme, Local electricity bill, Great British Spring Clean, seminar on community-led housing, Queens speech and NALCs response, John Dwyer shows interest in looking into speeding vehicles, Healthwatch Cheshire Publish Report on Public Views of Health and Care during COVID-19 in Cheshire, CWAC diversity and inclusion conference, Civic Awards for Design and Conservation 202. Loneliness Awareness Week (14-18 June).

The Meeting ended at 9:40pm

The next meeting of the Parish Council will be **held on Monday 18 July 2021** at St Marks Church at 7.30 pm. Open Forum at 7:15 pm.

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Appendix 1 Accounts for previous month

Current a/c 4 Jun:	£ 14,997.79	Reserve	£ 24,500.88 a/c 4 Jun
Cashbook:	£ 14,997.79	Income:	£ nil

Appendix 2 Payments

<u>Pre-approved, for ratifying:</u>			
Clerk – expenses and overtime (May 2021)	£ 91.02		LGA 1972 s 111
JDH Business Services Ltd – Internal Audit fee	£ 236.23		LGA 1972 s 111
Playsafety Ltd – Annual inspection	£ 86.40		LGA 1972 s 111
BHIB Ltd – Annual insurance	£ 538.74		LGA 1972 s 111
Andrew Lawless Gardening Services - to 10 May	£ 325.00		LGA 1972 s 111
<u>For approval:</u>			
Clerk – expenses	£ 39.95		LGA 1972 s 111
HMRC – Quarterly tax	£ 272.00		LGA 1972 s 111
Cheshire Community Action - Subscription	£ 20.00		LGA 1972 s 111

Appendix 3 Recent planning applications.

[Key: PC Parish Council; PWG Planning Working Group, CW&C Cheshire West]

FOR PC CONSULTEE comment, or noting:

21/01935/FUL The Old Barn Knutsford Road CW9 6JN - Proposal: Erection of single storey detached outbuilding – PC 21/6: Object until accurate details are provided. The building is stated variously as 'outbuilding', 'garage' and 'gym'. The proposed elevations are incomplete. Distance from the main building and % increase from the original house is understood to be important but this is not provided.

21/01920/FUL Land At Arley Road Antrobus Northwich - Provision of a new stable block, associated yard area and menage – PC 21/6: Object. The Parish Council feels the scale of the stable block and menage is too large for character of the rural landscape. If the application is approved we ask that no floodlights and for private/domestic use only are made conditions.

21/01806/FUL Thellow Heath Farm Northwich Road CW9 6JB - Steel framed livestock building. PWG 5/6: The Parish Council has no objection.

21/01805/FUL Oak Lodge Barbers Lane CW9 6JT - Single and two storey side/rear extension. PWG 5/6: The Parish Council has no objection.

21/01695/FUL - Laurel Farm Reedgate Lane CW9 6NT - Single storey extension and alterations to existing poolhouse. PWG 5/6: The Parish Council has no objection. Request that the pool should only be used as an ancillary to the residence.

21/01065/FUL & 21/01066/LBC Crowley Lodge Lane CW9 6NR - Single storey rear extension with a basement to an existing dwelling, single storey extension to existing cottage, demolition of barn and erection of a leisure building, erection of a 4 car garage with loft space and associated external works and new drive arrangements. PWG 24/5: The Parish Council has no objection.

RECEIVED CWAC DECISION SINCE LAST MEETING:

21/01296/AGR Land Adjacent Foggs Farm Stockley Lane - Erection of an agricultural building – CWAC 17/5 Prior Approval required and approved

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20/04566/FUL Fieldings Knutsford Road Antrobus CW9 6JG - First floor rear and side extension, alterations to conservatory and addition of flat roof dormer to front elevation – PC 18/1: No objection – CWAC 12/5 Approved.

20/04527/FUL Church Cottages Knutsford Road CW9 6JW - Two storey extensions to side and rear and division into two dwellings (8 Feb) – PWG 4/2: The Parish Council object on the basis of various concerns as follows.... – CWAC 10/6 Withdrawn

AWAIT CWAC DECISION:

21/01021/FUL Wildacre Farm Occupation Lane CW9 6JS

21/00205/FUL Sandiway Farm Sandiway Lane CW9 6LD

20/04566/FUL Fieldings Knutsford Road Antrobus CW9 6JG

21/00899/FUL Orchard House Pole Lane CW9 6NN

21/00118/FUL & 21/00119/LBC Gale Moss Farm Arley Road CW9 6NS

21/00747/FUL Land At Caldwell's Gate Lane