

**Minutes of The Antrobus Parish Council Meeting  
on Monday 17 May 2021 by ZOOM videoconferencing**

Present.

Mr S Batey (Chairman)	Ms C Bailey	Mr A Dunkley
Mrs C Bunn	Mrs H Metcalfe	Mr S Rigby
Mrs H Vanek (from item 5)	Cllr L Gibbon (Ward)	
Mr S Palmer (Clerk)		

**Annual Parish Meeting** - No villagers attended. See separate minutes.

**The meeting started at 7:33pm**

The recent ending of legislation exemptions mean that no resolutions can be voted on unless a meeting is held physically. Due to Covid and the unavailability of premises, this meeting is being held online. Therefore resolutions will be deferred until next month.

**1. Apologies for unavoidable absence**

Mr C Wright, Mr P Harrison

**2. Members' Declarations of Interest** – none.

**3. Approval of minutes** – deferred.

**4. Matters Arising**

PCSO surgeries – returning to physical. Dates mounted on Facebook. Her email is on the PC website.

Pavement sweeping / Village Tidy Day – A collaborative event will be discussed with the Village Hall. Unlikely to tie in with Keep Britain Tidy spring clean 28 May to 13 June.

**5. Planning**

5.1. Planning applications will be commented on by the proper officer and planning working party (appendix 3).

5.2. Enforcement

Rendering smells: Incident frequency is patchy. Neighbours have been contacted. No further action for the time being.

Tree felling & Facebook item – no further action.

**6. Highways**

6.1. Flood prevention – Sandbags have been moved to the Village Hall. Atkins contractors have contacted the clerk and been responded to. A site visit is to be planned. The ward councillor reported on various initiatives in CWAC: Flood Risk Action Group (FRAG); Section 19 report due July; Annual Flood Risk Register update (Chris Samuels). There was concern that we were not known by all these groups.

- 6.2. Community Resilience Plan – Template documents have been received from Cheshire Emergency Planning team. Ward Councillors have a preventative measures document. A working party including a member of the Village Hall Committee will draft a plan for July's PC meeting.
- 6.3. Signage – A proposal for 4 metal silhouette signs on the roadside verges near the village centre will be put to Highways to receive meaningful feedback. The working party can then react accordingly.
- 6.4. HGV incidents and social media – no incidents. The next incident will be put on Facebook and tagged to the Northwich Guardian and the relevant haulier.
- 6.5. Hollins lane renewed badger damage – to be reported on site.
- 6.6. Anonymous letter about reducing strimming of flowering verges - L Gibbon (Ward) said it was being pushed. Other PC's had raised the issue. However the merger of highways and streetscene was the current Highways focus. It is not clear when change will happen.
- 6.7. Correspondence: Post collection times. Villagers can book collection of large postal items from their homes. No action.
- 6.8. New Highways concerns:  
Replacement pots on the flagpole area – Quotes for 4 oak pots are being obtained. As potting is due, the cost will be considered for urgent authorisation under financial regulations 6.4.
- 7. Annual Parish Meeting - any concerns** – no villagers attended
- 8. Ward Councillors** – The Ward Councillor reported that John Dwyer had been elected PCC and Frodsham and Neston by-elections remained Conservative and Labour respectively. The outcome of the Waste consultation was being scrutinised.
- 9. Playground & Defibrillator**
  - 9.1. Weekly Inspection – The inspections are being done weekly by a volunteer with the results being passed on every 2 months. His availability is coming to an end. Rapid update inspections will be led by Helen Metcalfe supported by Carol Bunn.
  - 9.2. Annual RoSPA inspection – the report was reviewed by item and actions specified.
- 10. Meeting arrangements** – The June and July meetings will be physical only in the church. How to accommodate any Housing Needs Survey feedback will be decided when more information is known.
- 11. Accounts, Finance & Legal**
  - 11.1. The accounts in Appendix 1 were noted.

- 11.2. The payments list Appendix 2 will be approved where urgent under financial regulations 6.4.
- 11.3. Internal Audit – the auditor’s report was noted. Remedial actions to address 2 issues will be put forward in June.
- 11.4. Insurance for 21/22 – Quotes have been received. Choice of insurer will be made as per resolution 11.2 of the April meeting.

**12. Consultations**

UK survey for the Neighbourhood Alert system, the Youth Survey and the Rural Broadband survey will to be responded to on behalf of the PC.

The Rural Services survey and the Public Spaces Protection Order - Dog Control Review should be responded to as individuals.

- 13. Youth Fund** – defer to June meeting to consider how best to make use of this.
- 14. Royal British Legion Centenary** – Quotes for the silhouettes will be obtained for potential use around Remembrance Sunday.
- 15. Training opportunities** - A report on current training courses was received.
- 16. Representatives & Working Groups** - Plastic Free Village – action plans are already prepared for circulation as lockdown lifts.
- 17. Notable Correspondence.**

Post collection. Anonymous letter about road verge campaign. The Royal British Legion and The Poppy Appeal commemorated its Centenary on 15th May. Tree Felling in Bird Breeding Season – passed to Great Budworth. Reopening of Brio facilities. CWAC Planning Committee - application by Ward councillor. Star Council award nominations. Survey from Sustainable and Inclusive Growth Commission. Planning Update online lecture (white paper, use classes & housing land supply). Project Gigabit voucher scheme. Keep Britain Tidy campaign. Request for funding from a welsh charity. Cheshire West ‘Crowd online’ crowd-funding launched. CCA Community-led housing webinar. Thanks from Census 2021. Queens speech and NALCs response. Protect Your Pooch - A New Dog Theft Campaign Launched By Neighbourhood Watch. Consultation report under clause 60 of HS2.

**The Meeting ended at 9:44pm**

The Annual Meeting of the Parish Council will be **held on Monday 21 June 2021 at 7.30 pm** at St. Marks Church. Open Forum **at 7:15 pm.**

Appendix 1 Accounts for previous month

Current a/c 5 May:	£ 16,615.18	Reserve	£ 24,500.49 a/c 31 Mar
Cashbook:	£ 16,615.18	Income:	£ 11,808 Precept

Please note precept was received in April not March

Appendix 2 Payments

Clerk – expenses and overtime	£ 91.02		LGA 1972 s 111
JDH Business Services Ltd – Internal Audit fee	£ 236.23		LGA 1972 s 111
Playsafety Ltd – Annual inspection	£ 86.40		LGA 1972 s 111

Appendix 3 Recent planning applications.

[Key: PC Parish Council; PWG Planning Working Group, CW&C Cheshire West]

## ANTROBUS PC MEETING 17 MAY 2021

### **FOR PC CONSULTEE comment, or noting:**

21/01695/FUL - Laurel Farm Reedgate Lane CW9 6NT - Single storey extension and alterations to existing poolhouse

21/01065/FUL & 21/01066/LBC Crowley Lodge Lodge Lane CW9 6NR - Single storey rear extension with a basement to an existing dwelling, single storey extension to existing cottage, demolition of barn and erection of a leisure building, erection of a 4 car garage with loft space and associated external works and new drive arrangements. (20 May)

### **DECISIONS MADE:**

21/00499/FUL Land At Flash Farm Flash Lane - CWAC 5/5 Refused

21/00463/LDC Hedgehogs Rest Brow Lane - CWAC Approved.

21/00129/FUL Coachmans Cottage Pole Lane CW9 6NN - CWAC Approved.