

**Minutes of The Antrobus Parish Council Meeting  
on Monday 19 Apr 2021 by 'ZOOM' video conferencing**

Present

Mr S Batey (Chairman)	Ms C Bailey	Mr A Dunkley
Mrs C Bunn	Mr C Wright	Mr P Harrison
Mrs H Metcalfe	Mr S Rigby	
Cllr L Gibbon (Ward)	Mr S Palmer (Clerk)	

**Open forum.** No villagers attended.

**The meeting started at 7:17pm**

1. A period of silence was held in memory of HRH Prince Philip
2. **Apologies for unavoidable absence** were received from Cllr N Wright (Ward), Cllr P Marshall (Ward), Mrs H Vanek
3. **Members' Declarations of Interest** – none.
4. **Minutes** of the Parish Council meeting held on 15 Mar 2021- **(21/16)**  
**RESOLVED** to accept the minutes as a correct record of the meeting.

**5. Matters Arising**

HGV Traffic – The PC is recording several incidents a month. Cllr Lynn Gibbon reports that the issue is across the Ward. Even prohibitive signs and satnav warnings are ignored by drivers. Borough Council officers have been involved, hauliers have been approached. The Police will be asked if photo evidence would lead to prosecution. Publicity will be increased through social media and local newspapers.

Six:56 & writing to secretary of state – waiting for advice on the legal argument.

PCSO surgeries – clarity being sought on how to access, then will be advertised on facebook.

PAYE administration – the clerk is using HMRC free software.

LSC status – the status for the village remains, but a CWAC review process will be starting in May.

Knutsford Road pavement – despite being on the work schedule, the outstanding surface repairs and cleaning have not been actioned.

Highways will be chased for a timeline. The clerk will check insurance and an advertisement will call for volunteers to join a working party for pavement sweeping.

**6. Planning**

- 6.1. Planning decisions and applications were commented on as appendix 3.

6.2. Enforcement – Rendering smells: A site visit by CWAC has occurred but was inconclusive. **(21/17) RESOLVED** to survey neighbours to ascertain their experiences.

Concerns about Tree-felling – no action required.

Concerns about erection of sheds – being investigated.

6.3. Housing Needs survey – results are delayed. **(21/18) RESOLVED** to hold a zoom-only public meeting for the Housing Survey.

## 7. Highways

7.1. CWAC Flood meetings – Cllr Lynn Gibbon said the CWAC Flood Reaction Assessment Group (FRAG) was yet to meet. Gulleys and drains are not comprehensively listed and don't have a proper maintenance schedule. The Marbury Flood Mitigation Plan may be taken on board by CWAC to address this and other problems.

7.2. Flood prevention – a site meeting had been successfully held but the gully behind Knutsford Rd has no additional capacity. A visit by surveying contractor Atkins is awaited. The idea of a community response group will be discussed at a later meeting.

7.3. Planters / signs – **(21/19) RESOLVED** to ask Highways to approve a new type of sign, to confirm the PC will maintain the items and to authorise the Proper Officer, advised by a working party, to place orders for signs and their installation.

7.4. New Highways concerns - none

8. **Open Forum** - no issues raised.

9. **Ward Councillors** – Lynn Gibbon said that Contractor work is being brought in-house from now, and Highways will be merged with Streetscene. There is currently a temporary head of highways whilst they advertise for a new director level post. The waste review had 15,000 responses. A schedule of verge maintenance has been circulated by Comberbach PC. Covid new cases dropping to 16/100,000.

## 10. Playground & Defibrillator

10.1. Playground – Adults are using the equipment. Signs prohibit it.

10.2. Defibrillator – The new battery was installed this month.

11. **Future Meeting arrangements** – To receive a report.

11.1. **(21/20) RESOLVED** to hold zoom-only PC meetings and the Annual Parish meeting while restrictions apply. No decisions (voting) will be made at these meetings.

11.2. **(21/21) RESOLVED** to authorise the Proper Officer, advised by the finance working party, to select the insurance.

## 12. Accounts, Finance & Legal

- 12.1. The accounts in Appendix 1 were noted.
- 12.2. **(21/22) RESOLVED** to approve the payments list Appendix 2.
- 12.3. **(21/23) RESOLVED** to ratify changes made to the 20-21 budget and vire (change) the 21-22 budget and reserves. This is to deal with underspend at the end of the 20-21 year.
- 12.4. The Annual accounts will be sent by post to be audited.
- 12.5. **(21/24) RESOLVED** to approve the clerk's annual pay increment from SCP15 to 16 and adjust the standing order.
- 12.6. **(21/25) RESOLVED** to approve the risk assessment.
- 12.7. **(21/26) RESOLVED** to approve the internal control procedures.

**13. Government Consultation** about how remote meetings have been used – will be delegated.

**14. Representatives & Working Groups** - To receive reports where appropriate: Facebook/Media – Marston PC are an example of a good Facebook page. Our profile will be promoted e.g. by issuing relevant advice notes when they come from CWAC. Community – a letter of thanks will be sent concerning lowering the flag.

**15. Notable Correspondence.**

CWAC Planning connections meeting 20 Apr, M6 and A556 to fully close twice in April, Memorial for the crew of Avro Lancaster AJ-K 617 Squadron on June 23 in Harlingen, NL delayed a further year, Natural England launches new version of Countryside Code. Brio Leisure re-opening. Letter from Hourglass charity.

**The Meeting ended at 9:48pm**

The next meeting of the Parish Council will be **held on Monday 17 May 2021 at 7.30 pm** by ZOOM videoconferencing. Open Forum **at 7:15 pm.**

Appendix 1 Accounts for previous month (year end)

Current a/c31Mar:	£ 5,420.01	Reserve	£ 24,500.49 a/c 31 Mar
Cashbook:	£ 5,420.01	Income:	£ 11,8080 Precept

Appendix 2 Payments

Clerk – expenses	£ 28.03		LGA 1972 s 111
ChALC - Annual Affiliation	£ 244.80		LGA 1972 s 111

Appendix 3 Recent planning applications.

[Key: PC Parish Council; PWG Planning Working Group, CW&C Cheshire West]

**FOR PC CONSULTEE comment, or noting:**

21/01021/FUL Wildacre Farm Occupation Lane CW9 6JS - Extension of existing outbuilding to form gym/study, together with construction of building to form store, tack room and WC – PC 19/4: No objection but clarification is required on the size increase relative to the existing structure.

21/00899/FUL Orchard House Pole Lane CW9 6NN - New detached garage and wall, new entrance walls, fencing and gate, conversion of workshop to a home Office/Hobby Room - PWG 12/4: No objection

21/00118/FUL & 21/00119/LBC Gale Moss Farm Arley Road CW9 6NS - Demolition of existing conservatory and rear extension, reinstatement of Proposal: original front door to south elevation,

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reconstruction of existing chimneys, installation of rooflights, erection of single storey rear extension - PWG 12/4: No objection

21/00747/FUL Land At Caldwell's Gate Lane - Change the use of building from agricultural to industrial (B2) use for coffee roastery [Note 19/04233/FUL was withdrawn]. - PWG 12/4: No objection

### **RECEIVED CWAC DECISION SINCE LAST MEETING:**

20/04714/FUL Goosebrook Farm Goosebrook Lane CW9 6BH - New bee keeping store building (1 Feb) – PC 18/1: No objection, CWAC 8/4: Approved.

### **AWAIT CWAC DECISION:**

21/00463/LDC Hedgehogs Rest Brow Lane - Erection of outbuilding

21/00499/FUL Land At Flash Farm Flash Lane - Conversion of barn to dwelling with single storey

21/00205/FUL Sandiway Farm Sandiway Lane CW9 6LD - Construction of Oak framed ancillary..

21/00129/FUL Coachmans Cottage Pole Lane CW9 6NN - Single storey rear extension...

20/04527/FUL Church Cottages Knutsford Road CW9 6JW - Two storey extensions to side and rear and division into two dwellings ..

20/04566/FUL Fieldings Knutsford Road Antrobus CW9 6JG - First floor rear and side extension..