

Summons to the Annual Meeting of Antrobus Parish Council

**Agenda for The Annual Antrobus Parish Council Meeting to be held
on Monday 21 May 2018 at Antrobus Village Hall
after the Parish Meeting at 7:15pm**

- 1. Election of Chairman**
 - 1.1. To elect a Chairman
 - 1.2. To receive the Chairman's Declaration of Acceptance of Office
- 2. To receive apologies for unavoidable absence**
- 3. To receive Members' Declarations of Interest**
- 4. Election of Vice-Chairman**
 - 4.1. To elect a Vice-Chairman
 - 4.2. To receive Vice-Chairman's Declaration of Acceptance of Office
- 5. To elect the following groups and representatives**

Working Groups: (Existing members shown)

Finance (.., St B, .. Clerk)
Communications (.., PH, CB)
Playground Project (Si B, St B, ...CW)
Neighbourhood Plan (PH, .., St B, CB)
Planning (.., St B, Clerk)
Website (.., PH, SiB, Clerk)
Land Drainage (CW, villager DH & others, clerk)
Traffic (CB, PH, JG, villager)
Housing (CB, SiB, Ph, StB, Clerk, villagers)

Antrobus Community Kitchen Garden Committee
(..., JG) and co-opted Greener Antrobus members.
ACKG Accounts and minutes (...)

Representatives for organisations:
Village Hall (Si B)
Burleymen (CW, CB)
Playground Officers (CB, CW, ..)
Playground inspections (CB)
Police / Homewatch (PH)
Assoc. of Local Councils (...)
Community Pride (Villager CA)
Defibrillator checking (...)
- 6. To approve minutes of the meeting held on 16 Apr 2018**
- 7. Matters Arising**

Rights of Way correspondence
- 8. Planning**

- 8.1. To consider planning decisions and applications up to the date of the meeting including appendix 3.
- 8.2. Enforcement – to act on any issues
- 8.3. To consider a response to Barrowden Parish Council (Leicestershire) who believe there should be a requirement that building control bodies ensure that development proceeds in general accordance with the approved plans and conditions.

9. Highways

- 9.1. To consider funding Old Orchard passageway clearance
- 9.2. Roadside planters – to review the project, consider a purchase and note we are unable to find alternative competitive quotes
- 9.3. Any new Highways concerns

10. Playground

- 10.1. Inspection, repairs & insurance – to receive an update and consider further actions
- 10.2. New lease – to receive an update

11. Accounts & Finance

- 11.1. To note the accounts in Appendix 1
- 11.2. To consider moving funds to the reserve bank account
- 11.3. To approve the salary increment for the clerk to SCP 22 and adjust the bank standing order.
- 11.4. To consider the payments list Appendix 2 including overtime for the clerk.
- 11.5. To approve the certificate of exemption that avoids the requirement for a limited assurance review by the new External Auditor PKF Littlejohn LLP
- 11.6. To approve the Annual Governance and Accountability Return and Annual summary statements for the year ended 31 March 2018.

12. Insurance renewal - To consider annual insurance from 1 June 2018. (There is no current 3 year agreement)

13. Antrobus Community Kitchen Garden – to review future constitutional arrangements.

14. Data Protection - to receive an update

15. Bridgewater Hall tickets (June) – to discuss where to donate

16. Open Forum and reports

- 16.1. To discuss issues from the open forum
- 16.2. To receive reports from Kitchen Garden Committee and working groups
- 16.3. To receive reports
Save Our Village Shop & Post office – village meeting at the school 21 May
Rural Broadband Village Hall Homewatch / Police CC

17. Notable Correspondence

Rights of Way concerns. ChALC Transport event 12 June
Arley Walled Garden planning application Cheshire East 18/2213M

Simon Palmer 15 May 2018

To record your apologies and reasons for unavoidable absence please contact me on 01606 891462 or email antrobuspc@yahoo.co.uk

Appendix 1 Accounts 3 May 2018

Current account (4 May)	£ 25,231.13	Reserve 5 Mar	£ 9,412.45
Cash book	£ 25,091.13	Reconciliation:	2 cheques

Income: 11,128 Precept received 6 Apr

Appendix 2 Payments

Clerk – expenses, overtime and back pay from salary increment	£ 237.37		LGA 1972 s 111
St Marks PCC – Grant for graveyard mowing	£ 200.00		LGA 1972 s 137

Appendix 3 Recent planning decisions by CW&C

FOR PC CONSULTEE or RESPONSE:

18/01489/FUL Brow Farm Brow Lane CW9 6JP - Change of use of agricultural buildings to two dwellings, demolition of redundant buildings, closure of existing access and improvement of existing access.

Arley Walled Garden - Cheshire East 18/2213M

RECENTLY RECEIVED CWAC DECISION:

18/00498/FUL Whitley Reed Reedgate Lane CW9 6NT - Two storey rear extension– PC: no objection 19/3 – CWAC: Approved 23/4

AWAIT CWAC DECISION

18/01451/FUL Oakmere Northwich Road CW9 6HX - Single storey extension to rear

18/01363/AGR Morris Farm Knutsford Road CW9 6NH - Steel framed agricultural storage building

18/01301/FUL Silver Birch Knutsford Road CW9 6JW - Two storey front extension and single storey side and rear extensions – PC No Objection

17/04729/FUL Park Moss Farm Arley Road CW9 6NS - Conversion of buildings to a wedding venue and single storey extensions to steel framed barn – PC objection 28/11/17. New planning application 12 Feb. - PC objection 19/3/18 New Appln 5 Apr - PC PWG to review previous letters with regard to conservation and as a minimum reaffirm an objection.

18/01113/FUL Building Adj To Lawn Crest Brow Lane - Demolition of existing workshop and erection of a one dwelling (re-submission of 17/01573/FUL) – PC No Objection

18/00879/FUL Clifton Knutsford Road CW9 6NJ - Demolition of existing rear conservatory and erection of single storey front and rear extension– PC: no objection 19/3

18/00539/PDQ Nook House Farm Nook Lane - Change of use of agricultural buildings to 3 residential properties. Class M to Class C3 – PC no a consultee

18/00109/LBC Gale Moss Arley Road CW9 6NS – Replacement windows to west gable – PC: no objection

17/02067/LDC ... | The White House Hollins Lane CW9 6NL – PC: no comment

17/01666/FUL Land At Knutsford Road - Erection of 15 Dwellings – (Amended plans). – PC objection 11/12/17. – CW&C: Approved 6 Feb Planning Cttee