

Summons to the Annual Meeting of Antrobus Parish Council

**Agenda for The Annual Antrobus Parish Council Meeting
on Monday 16 May 2022 at 7:15pm at St Marks Church**

This meeting will follow after the **Annual Parish Meeting** at 7:15pm.

Members of the public may raise any issues that relate to Antrobus.

1. Election of Chairman

To elect a Chairman and to receive the Chairman's Declaration of Acceptance of Office

2. Election of Vice-Chairman

To elect a Vice-Chairman and to receive the Vice-Chairman's Declaration of Acceptance of Office

[not on final agenda: Clerk comment regarding new code of conduct applies to all]

3. To receive apologies for unavoidable absence

4. To receive Members' Declarations of Interest

5. To elect the following groups and representatives

Working Groups: (existing shown)

Finance (S Batey, C Bailey, P Harrison, Clerk)

Media & Communications (H Metcalfe, P Harrison, C Bunn, Clerk)

Planning (S Batey, C Bailey, C Wright, Clerk)

Land Drainage (C Wright, H Metcalfe, villager, Clerk)

Traffic (C Bunn, P Harrison, villager)

Signage: (A Dunkley, C Bailey, H Metcalfe)

Community Resilience Plan (C Bailey, Andy Dunkley, Village Hall Committee member)

Representatives for organisations:

Village Hall (S Batey)

Burlymen (C Wright, C Bunn)

Playground Inspections (C Bunn, C Wright, H Metcalfe)

Police / Homewatch (P Harrison)

Assoc. of Local Councils (S Batey)

Defibrillator checking (H Metcalfe)

The meeting continues with the monthly meeting agenda:

6. To approve minutes of the meeting held on 18 Apr 2022.

7. Matters Arising

Signage

Antrobus 5k 19 May

Wildflowers in your ward

Arley Hall meeting

Report it App - iphones Internet / MP
Bin proposal Tree survey
HGV signs

8. Planning

- 8.1. To consider planning decisions and applications to the date of the meeting (appendix 3).
- 8.2. Enforcement – any issues
- 8.3. Antrobus CWAC review of ‘service centre’ status

9. Highways

- 9.1. Cracks on Arley Straight
- 9.2. Bobs Lane knotweed reported &
- 9.3. Knotweed on Knutsford Rd - Physically shown to CWAC staff
- 9.4. Any new Highways concerns

10. Parish Meeting - to discuss any issues raised

11. Ward Councillors – To receive a report from a Ward Councillor.

12. Playground & Defibrillator

- 12.1. Weekly Inspections
- 12.2. Annual inspection – to review and consider actions
- 12.3. Maintenance quotes

13. Accounts, Finance & Legal

- 13.1. To note the accounts in Appendix 1
- 13.2. To consider the payments list Appendix 2
- 13.3. To amend the asset register to incorporate purchases
- 13.4. To note the Internal Auditors report 2021-22 and agree actions
- 13.5. Annual Governance and Accountability Return Part 2 (AGAR) for the year ended 31 March 2022:
 - a) To approve the Certificate of exemption which avoids a limited assurance review by the External Auditor.
 - b) To approve the Annual Governance statement and the Accounting Statements.
- 13.6. To vire the 22-23 budget deal with any over/underspend at the end of the previous year.
- 13.7. Member budgets – to consider an application

14. Insurance - To consider annual insurance from 1 June 2022 and approve payment of invoice.

15. Representatives & Working Groups - To receive reports where appropriate: Finance, Planning, Facebook/Media, Traffic, Village Hall, Homewatch / Police, ChALC/CW&C, Defibrillator, Training, Plastic Free Village.

16. Notable Correspondence.

CWAC Out of Hours reporting of Unauthorised Gypsy and Traveller Encampments; PCC Town and Parish Council meeting invite; Marbury Ward update April from Lynn Gibbon; proposed play, sport & fitness area seminar; New Make A Change video starring Jackie Weaver; NALC online event on fighting climate change sold out; Chester Town Hall Regalia Talks and Tours;

ANTROBUS PC AGM AGENDA 16 MAY 2022

Simon Palmer 10 May 2022

To record your apologies and reasons for unavoidable absence please contact me on 01606 891462 or email antrobuspc@yahoo.co.uk

Appendix 1 Accounts for previous month

Current a/c 4 May:	£ 18,988.84	Reserve	£ 2 a/c 4 Jun
Cashbook:	£ 18,988.84	Income:	£ 11,808 Precept

Appendix 2 Payments

Clerk – expenses incl. audit postage	£ 52.68		LGA 1972 s 111
JDH Business. Services Ltd – internal audit incl. postage	£ 288.00		LGA 1972 s 111
Playsafety Ltd – inspection	£ 88.20		LGA 1972 s 111
Annual insurance (as item 14)	£ 596.50		LGA 1972 s 111
Andrew Lawless - gardening	£ tbd		LGA 1972 s 111

Appendix 3 Recent planning applications.

[Key: PC Parish Council; PWG Planning Working Group, CW&C Cheshire West]

FOR PC CONSULTEE comment, or noting:

22/01147/FUL Chestnut House Barbers Lane Antrobus CW9 6JP - Single storey extension to front and rear and extension to front garden wall

RECEIVED CWAC DECISION SINCE LAST MEETING: none

AWAIT CWAC DECISION: 18