



Antrobus Parish Council Community Emergency Plan

Including Flood Action Plan as appendix
Version 1.3.2 July 2023

If you are in immediate danger call 999

Plan distribution list

Name	Role	Phone / email address	Issued
	Duty Emergency Planning Officer	0845 124 9830 (Emergencies ONLY 24 hour) emergencyplanningteam@cheshirewestandchester.gov.uk	Mar 22
Rob Ruddock	CWAC Emergency Planning Officer	07827 877767. (Non-emergency Queries) rob.ruddock2@cheshirewestandchester.gov.uk	Mar 22
Flood Mgmt Team	CWAC Lead Local Flood Authority team	FloodInvestigation@cheshirewestandchester.gov.uk (flood reporting) LLFAPanningApps@cheshirewestandchester.gov.uk (Planning services)	Mar 22
Andy Dunkley	Local Flood Warden	01565 777367 / 0770 2559622 andy.dunkley@btinternet.com	Mar 22
Carol Bailey	Community Emergency Coordinator	07738 208045 carol@coachhouse1.plus.com	Mar 22

Note:

File 'Antrobus CEP v1.x.x'.

Any contact details that are underlined (pages 4 &9) will be redacted before publishing on the internet marked 'Antrobus CEP v1.x.x redacted.pdf'.

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(Note: underscored words/numbers are redacted on the published website version.)

Plan amendment list.

Version	Date amended	Details of changes made	Changed by
1	15 Nov 2021	Creation & approval	Carol Bailey
1	12 Jan 2022	Review at PC meeting	Carol Bailey
1.1	31 Jan 2022	Versions, Appendix, Telephone tree, Distn list	The Clerk
1.2	Nov 2022	Contacts, Risk assessment, list of orgs, introduction	The Clerk (July 2022 mins)
1.3	Mar 2023	Local skills & resources updated. 1.3.1 not issued.	Community Emergency Grp
1.3.2	July 2023	Names added.	Community Emergency Grp

Date of next revision: Jan 2024 (6 monthly)

Introduction

Communities will benefit from using their own resources in an emergency. They have local knowledge and can act faster. Emergency services will prioritise danger to life, and in wide area emergencies they may delay in their response. Experience has shown that communities that have spent time planning for emergencies are better able to cope.

Aims and objectives

Antrobus Parish Council maintains this document to increase the short term resilience of the community in the event of any type of emergency. It will do this by:-

- Enabling the community to respond effectively
- Identifying key resources in the community that can assist
- Identify hazards and ways to mitigate them
- Identify vulnerable people in the community

Local risk assessment

Risks	Impact on community	What can the Community Emergency Group do to prepare?
There is a considerable distance of fields that climb up from the village hall playing fields to Antrobus Arms and the junction with A559. Rain water therefore runs downs to the village and the existing drainage is unable to cope with the flow of water.	<ul style="list-style-type: none"> ○ Flooding centre of village, some gardens in The Old Orchard and the rear of some gardens in Knutsford Road ○ Blocked access to village hall ○ Damage to property 	<ul style="list-style-type: none"> ○ Encourage landowners to improve flood defences ○ Work with local emergency responders to see if they can help with the distribution of flood warnings and any evacuation and rest centre establishment required ○ Receive from CWAC a report on mitigating flood risk. ○ Identify vulnerable residents ○ Identify buildings for refuge ○ Notify residents on village webpage/facebook/Whatsapp of location of local equipment hub stocking sandbags etc
Prolonged electricity cut or disruption in water supply	Lack of heat, light, water.	<ul style="list-style-type: none"> • Identify vulnerable residents • Identify buildings for refuge
Extreme weather	Hazards from ice and snow	<ul style="list-style-type: none"> • Identify vulnerable residents • Clear snow and ice from paths

	Extreme heat	<ul style="list-style-type: none"> • Check on vulnerable residents
Disease	Isolation of those affected	<ul style="list-style-type: none"> • Help to those in isolation (shopping) • Communication via social media

Local skills and resources assessment

Skill/Resource	Who?	Contact details	Location	Available?
First aider	Helen Metcalfe	01606 892711 07740862902		When required
First aider	Helen Vanek	07814 657459		When required
Tractor driver	Andy Dunkley	01565 777367 07702 559622		When required
Tractor driver	Chris Wright	07779 722661		When required
Water / food Supplies	Village Shop	07938 703463 antrobustcommunityshop@gmail.com		Shop hours
Chain saw owner /tree surgeon	Dennis Deakin	07732 123234		When required
School access.	Caretaker	07786 822700		

Key locations identified with emergency services for use as places of safety

Building	Location	Use in an emergency	Contact key holder
Village Hall	Knutsford Road	Rest place/ safe place	Brian Taylor. 01606 891860. 07484 288866
St Marks Church	Knutsford Road	Rest place/safe place	01565 777227
Methodist Chapel	Barbers Lane	Rest place/safe place	Ann Bolshaw 01565 777454

Community organisations that may be helpful in identifying vulnerable people

Organisation	Name and role of contact	Phone number
St Marks Primary School	Rhian Perry, Headteacher	01606 668340
St Marks Parish Church		01565 777227
Antrobus Methodist Chapel	Ann Bolshaw	01565 777564

Emergency contact list

Name: Carol Bailey
Title: Community Emergency Coordinator/ Chair APC
24hr telephone contact : 07738 208045
Email: carol@coachhouse1.plus.com
Address: Glebe House, Knutsford Road, Antrobus, Northwich CW9 6JW
Name: Simon Palmer
Title: Parish Clerk Antrobus Parish Council
24hr telephone contact: 01606 891462 / 07825 754287
Email: antrobuspc@yahoo.co.uk
Address: 1 Merryfall Cottages Goosebrook Lane Higher Whitley WA4 4PT

Telephone tree Community Emergency Group

The phone tree works as a pyramid, with the coordinator at the top making the first call to two or more people. In turn, they call an assigned set of people and so on, until the tree is complete. **In the case of flooding, use the flood emergency group in the Appendix.**

Community Emergency Coordinator
Carol Bailey, Chair APC
07738 208045

Andy Dunkley, Vice chair APC
01565 777367 / 0770 2559622

Simon Palmer, Clerk APC
01606 891462 / 07825 754287

Brian Taylor
01606 891860/07484 288866

Activation triggers

Use this space to record details of how your plan will be activated. You should include details of how the plan will be activated as a result of a call from the emergency services, and also how your community will decide to activate the plan yourselves, if the emergency services are unavailable

1. When we get a flood warning or other bad weather warning
2. When CWAC contacts the Community Emergency Coordinator (“CEC”) in the event of a bad weather warning
3. In the event of a major fire
4. When the police notify the CEC of a dangerous absconder
5. When the CEC is notified of a missing person

First steps in an emergency

Use this space to add the steps to be followed in when the plan is activated

	Instructions	Tick
1	Call 999 (unless already alerted) using what3words – fruitcake.giggle.efficient (save in the case of utilities’ cuts)	
2	Ensure you are in no immediate danger	
3	Contact the Community Emergency Group	
4	Notify village facebook and Whatsapp of emergency	
5	If electricity outage call SP Networks <ul style="list-style-type: none">• 105• 0800 0015400• Priority services 0330 1010 167	
6	If water issues call United Utilities 0345 672 3723 Priority services 0800 912 7240	
7	If flood alert activate Flood Action Plan – see Appendix	

Community Emergency Group first meeting agenda

Date: Time:
 Location: Attendees:

1. What is the current situation?
Location of the emergency. Is it near:

- A school? A vulnerable area? A main access route?
- Type of emergency:
- Is there a threat to life? Has electricity, gas or water been affected?

Are there any vulnerable people involved?

- Elderly. Families with children

What resources do we need?

- Food? Off-road vehicles? Blankets? Shelter?

2. Establishing contact with the emergency services
 3. How can we support the emergency services?
 4. What actions can safely be taken?
 5. Who is going to take the lead for the agreed actions?
 6. Any other issues?

Actions agreed with emergency responders in the event of an evacuation

Use this space to record details of the actions you can take to help your local authority if an evacuation is necessary in your community.

- 1.Help police/local authority with door knocking
- 2.Notify emergency services of places of safety
3. Tell emergency services who might need extra help to leave their home

Arrangements for staying in contact if usual communications have been disrupted

Communication Type	Name of contact	Location
Door knocking	Community Emergency Group	See telephone tree

Appendix – Antrobus Flood Action Plan

Prevention

- CWAC flood risk officer to inspect and identify existing flood defence weaknesses
- CWAC to agree, and ensure completion of, preventative measures in relation to flooding
- CWAC to inspect and clear gullies and drains every 6 months in accordance with publicised schedule and to notify the Parish Clerk when completed
- CWAC to increase sweeping of roads
- CWAC to increase sweeping of pavements on Knutsford Road
- CWAC to change solid drainage lids to lattice lids in the centre of the village

Anticipation

- A local equipment hub has been located at the village hall in a lockable storage unit provided by Antrobus Parish Council and details provided on the village website, grapevine WhatsApp, and Facebook Group.
- Sandbags, cones and flood signs to be stored in the hub.
- Residents to contact the Antrobus village flood emergency group (see below), or CWAC, if sandbags required.
- To request sandbags from CWAC call 0300 123 7026 - option2
- An emergency WhatsApp group has been set up ('Splash')
- Identify vulnerable people and those who can assist them.
- Antrobus village flood emergency group to hold regular meetings to discuss and progress plan and to check contact details

Action in the event of a weather warning being declared by Met Office or otherwise

- CWAC to provide contact details to Parish Clerk / Community Emergency Coordinator
- Emergency WhatsApp group to be activated
- CWAC to inspect gullies grids and drains
- Flood emergency group/ residents to check grids are clear of debris
- Flood emergency group if necessary to lift manhole on junction of School Lane and Knutsford Road
- Sand delivered to local equipment hub and Parish Clerk/Community Emergency Coordinator to be notified

Contacts

Flood Emergency Group

Initial point of contact

Billy McCaffrey – 07709 868851 billym@ngtransport.co.uk

Local flood Wardens

Andy Dunkley, Local flood Warden 01565 777367 / 07702 559622

andy.dunkley@btinternet.com

Brian Taylor , Local flood Warden 07484 288866 brian.cathy@btinternet.com

Simon Batey, Local flood Warden 01565 777206 / 07811 181205

sibat1502@gmail.com
Rebecca McCaffrey – 07541 185132 rmccaffrey@ngtransport.co.uk
Jon Bloor – 07900 957623
Kieran Mcleod – 07957 490366
Noel Ndlovu –

CWAC

- CWAC Lead Local Flood Authority team
FloodInvestigation@cheshirewestandchester.gov.uk (flood reporting)
- Rob Ruddock CWAC Emergency planning officer. 07827 877767 ;
rob.ruddock2@cheshiresharedservices.gov.uk
- Highways CWAC 0300 123 7036

Whattthree words for Antrobus village hall : fruitcake.giggle.efficient
Plus Code for Antrobus village hall: 8f76+4Q Northwich

Circulation:

Antrobus facebook, village grapevine whatsapp, and website; community emergency group; flood emergency group; parish councillors; village hall committee; hard copy at local equipment hub

Review by Antrobus Parish Council with input from Antrobus village emergency group:
March 2022 September 2022 and thereafter every 6 months

Note : CWAC confirmation of adoption of actions to be undertaken by CWAC is awaited

Version history

Version 2.1 July 2023 Added more names to flood emergency group

Version 2.0.1 Feb 2023 Added contact details

Version 2.0 Feb 2023 Rename Flood Emergency Group, sandbag request phone.

Version 1.2 Nov 2022 Contacts amended

Version 1.0. Oct 2021